Power Query Tool

Value added Course

Lecture 5 (Practical)

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Power Query Tool

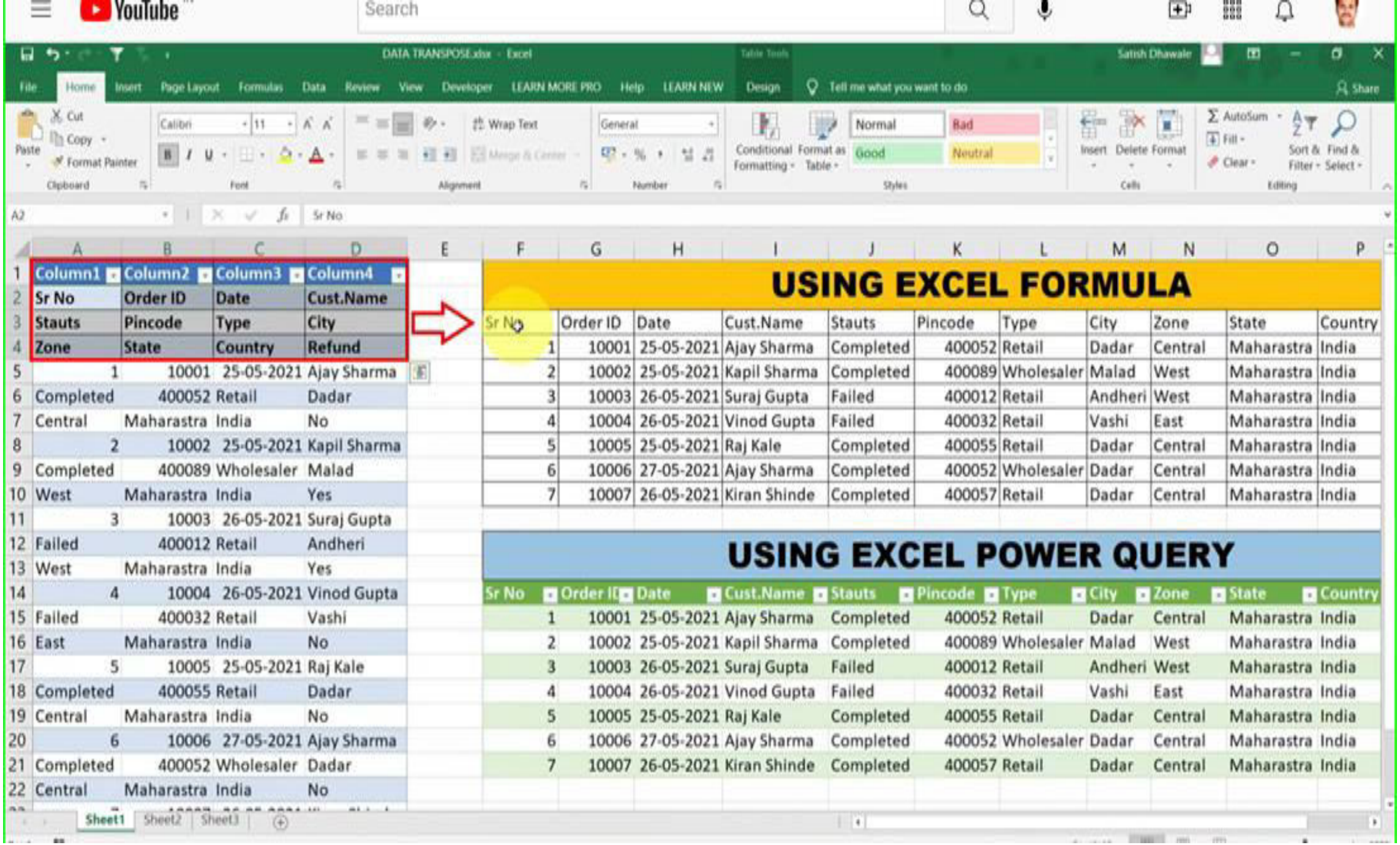
- Power Query is a business intelligence tool available in Excel that allows you to import data from many different sources and then clean, transform and reshape your data as needed.

- **Power Query** is available as an add-in to download and install for Excel 2010 and 2013 and will appear as a new tab in the ribbon labelled **Power Query**. In 2016 it was renamed to **Get & Transform** and appears in the **Data** tab without the need to install any add-in.

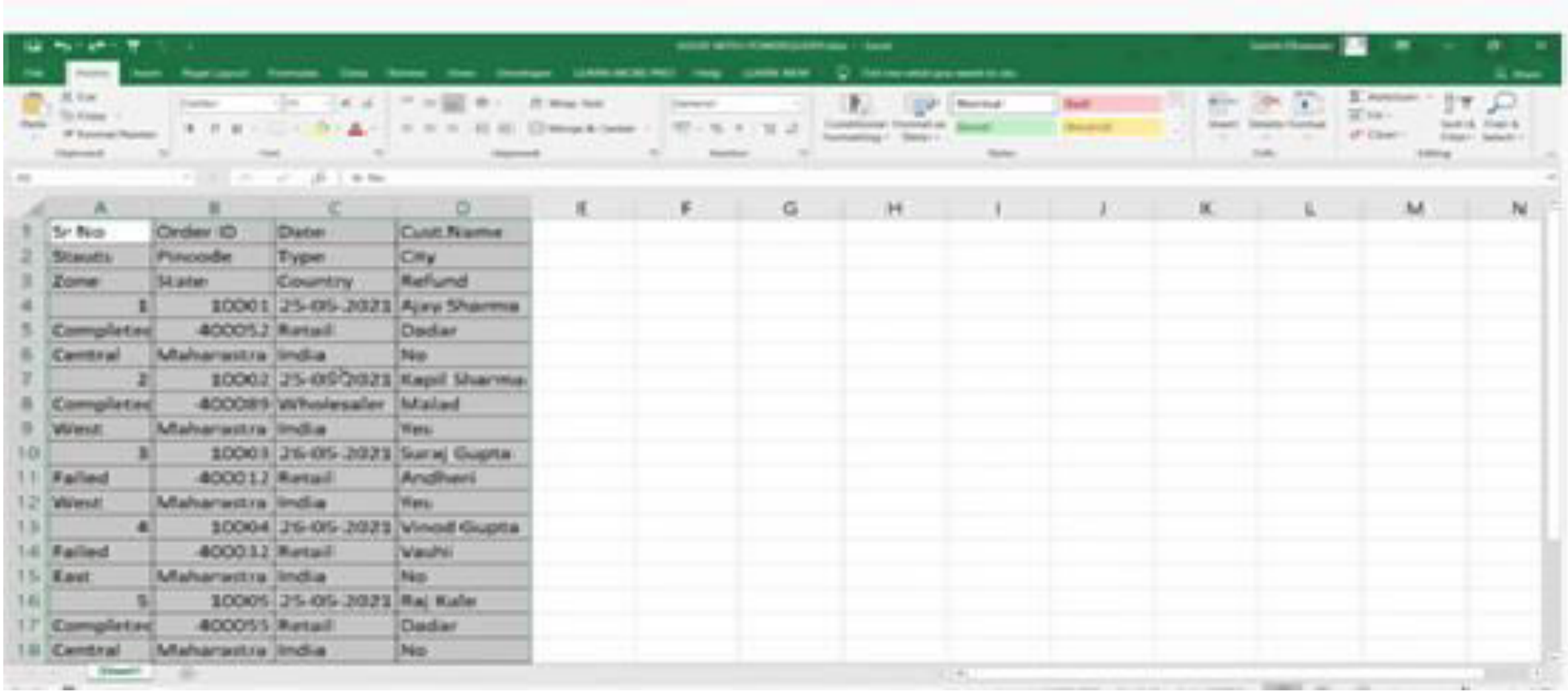
- Importing your data with **Power Query** is simple. Excel provides many common data connections that are accessible from the **Data** tab and can be found from the **Get Data** command.

Conti..

- Get data from a **single file** such as an Excel workbook, Text or CSV file, XML and JSON files. You can also import multiple files from within a given folder.
- Get data from **various databases** such as SQL Server, Microsoft Access, Analysis Services, SQL Server Analysis Server, Oracle, IBM DB2, MySQL, PostgreSQL, Sybase, Teradata and SAP HANA databases.
- Get data from **Microsoft Azure**
- Get data from **online services** like SharePoint, Microsoft Exchange, Dynamics 365, Facebook and Salesforce.
- Get data from **other sources** like a table or range inside the current workbook, from the web, a Microsoft Query, Hadoop, OData feed, ODBC and OLEDB.
- We can **merge two queries together** similar to joining two queries in SQL.
- We can **append a query to another query** similar to a union of two queries in SQL.
- **Note**: The available data connection options will depend on your version of Excel.


DATA TRANSPOSE.xlsx - Excel
Satish Dhawale
File Home Insert Page Layout Formulas Data Review View Developer LEARN MORE PRO Help LEARN NEW Design Tell me what you want to do
Cut Copy Format Painter Paste
Calibri 11
Wrap Text
General
Normal Bad Good Neutral
Conditional Formatting Format as Table
Insert Delete Format
AutoSum Fill Clear
Sort & Filter Find & Select
Clipboard Font Alignment Number Styles Cells Editing
A2 Sr No
Column1 Column2 Column3 Column4
Sr No Order ID Date Cust.Name
Stauts Pincode Type City
Zone State Country Refund
1 10001 25-05-2021 Ajay Sharma
Completed 400052 Retail Dadar
Central Maharastra India No
2 10002 25-05-2021 Kapil Sharma
Completed 400089 Wholesaler Malad
West Maharastra India Yes
3 10003 26-05-2021 Suraj Gupta
Failed 400012 Retail Andheri
West Maharastra India Yes
4 10004 26-05-2021 Vinod Gupta
Failed 400032 Retail Vashi
East Maharastra India No
5 10005 25-05-2021 Raj Kale
Completed 400055 Retail Dadar
Central Maharastra India No
6 10006 27-05-2021 Ajay Sharma
Completed 400052 Wholesaler Dadar
Central Maharastra India No
USING EXCEL FORMULA
Sr No Order ID Date Cust.Name Stauts Pincode Type City Zone State Country
1 10001 25-05-2021 Ajay Sharma Completed 400052 Retail Dadar Central Maharastra India
2 10002 25-05-2021 Kapil Sharma Completed 400089 Wholesaler Malad West Maharastra India
3 10003 26-05-2021 Suraj Gupta Failed 400012 Retail Andheri West Maharastra India
4 10004 26-05-2021 Vinod Gupta Failed 400032 Retail Vashi East Maharastra India
5 10005 25-05-2021 Raj Kale Completed 400055 Retail Dadar Central Maharastra India
6 10006 27-05-2021 Ajay Sharma Completed 400052 Wholesaler Dadar Central Maharastra India
7 10007 26-05-2021 Kiran Shinde Completed 400057 Retail Dadar Central Maharastra India
USING EXCEL POWER QUERY
Sr No Order ID Date Cust.Name Stauts Pincode Type City Zone State Country
1 10001 25-05-2021 Ajay Sharma Completed 400052 Retail Dadar Central Maharastra India
2 10002 25-05-2021 Kapil Sharma Completed 400089 Wholesaler Malad West Maharastra India
3 10003 26-05-2021 Suraj Gupta Failed 400012 Retail Andheri West Maharastra India
4 10004 26-05-2021 Vinod Gupta Failed 400032 Retail Vashi East Maharastra India
5 10005 25-05-2021 Raj Kale Completed 400055 Retail Dadar Central Maharastra India
6 10006 27-05-2021 Ajay Sharma Completed 400052 Wholesaler Dadar Central Maharastra India
7 10007 26-05-2021 Kiran Shinde Completed 400057 Retail Dadar Central Maharastra India
Sheet1 Sheet2 Sheet3

Power Query



Sr No	Order ID	Date	Cust Name
Staus	Pincode	Type	City
Zone	Water	Country	Refund
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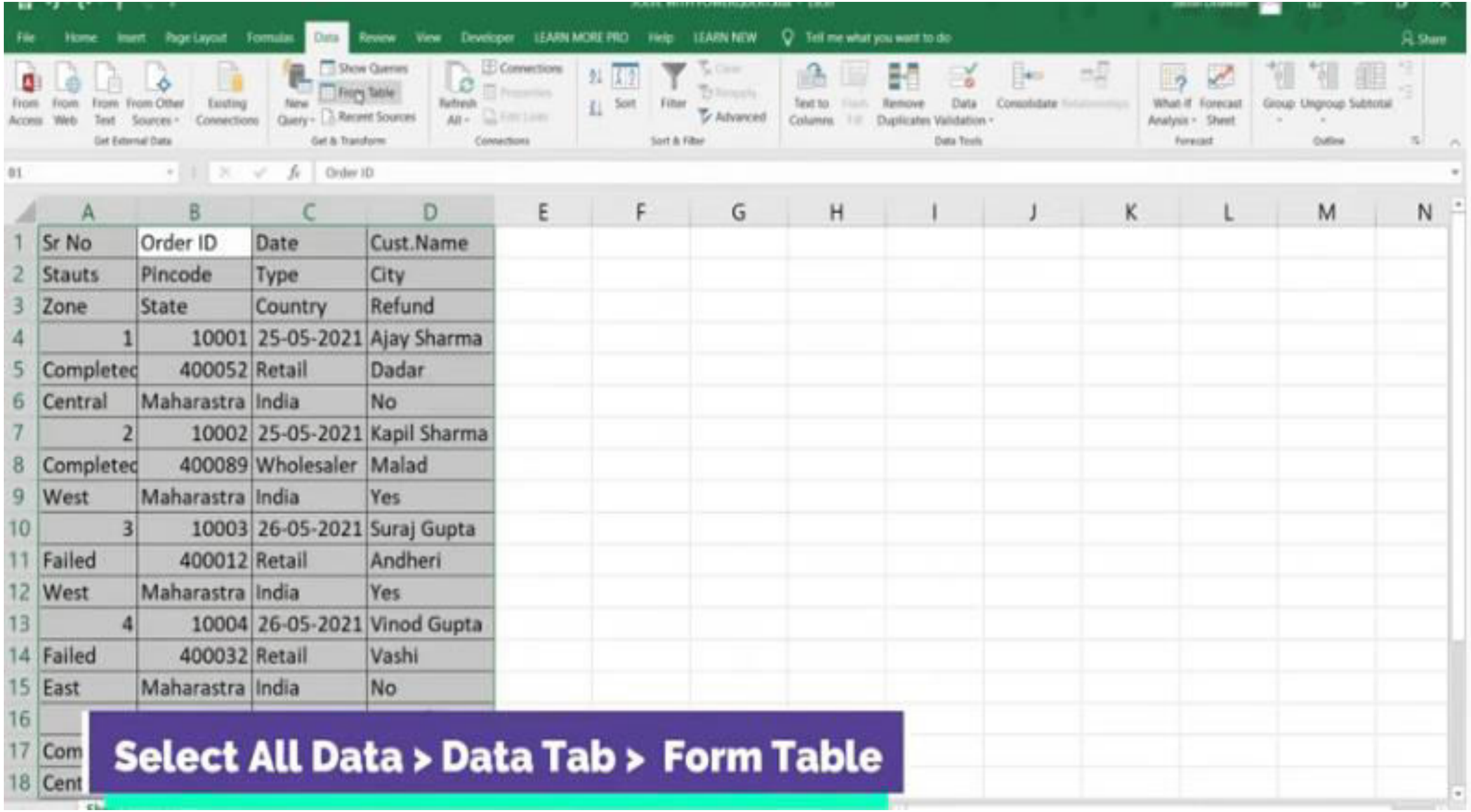
Completed	400052	Retail	Dadar
Central	Maharastra	India	No
2	$0002	25-05-2021	Kapil Sharma
Completed	400089	Wholesaler	Malad
West	Maharastra	India	Yes
3	$0003	26-05-2021	Suraj Gupta
Failed	400012	Retail	Andheri
West	Maharastra	India	Yes
4	$0004	26-05-2021	Vinod Gupta
Failed	400032	Retail	Vashi
East	Maharastra	India	No
5	$0005	25-05-2021	Raj Kale
Completed	400055	Retail	Dadar
Central	Maharastra	India	No



	A	B	C	D
1	Sr No	Order ID	Date	Cust.Name
2	Stauts	Pincode	Type	City
3	Zone	State	Country	Refund
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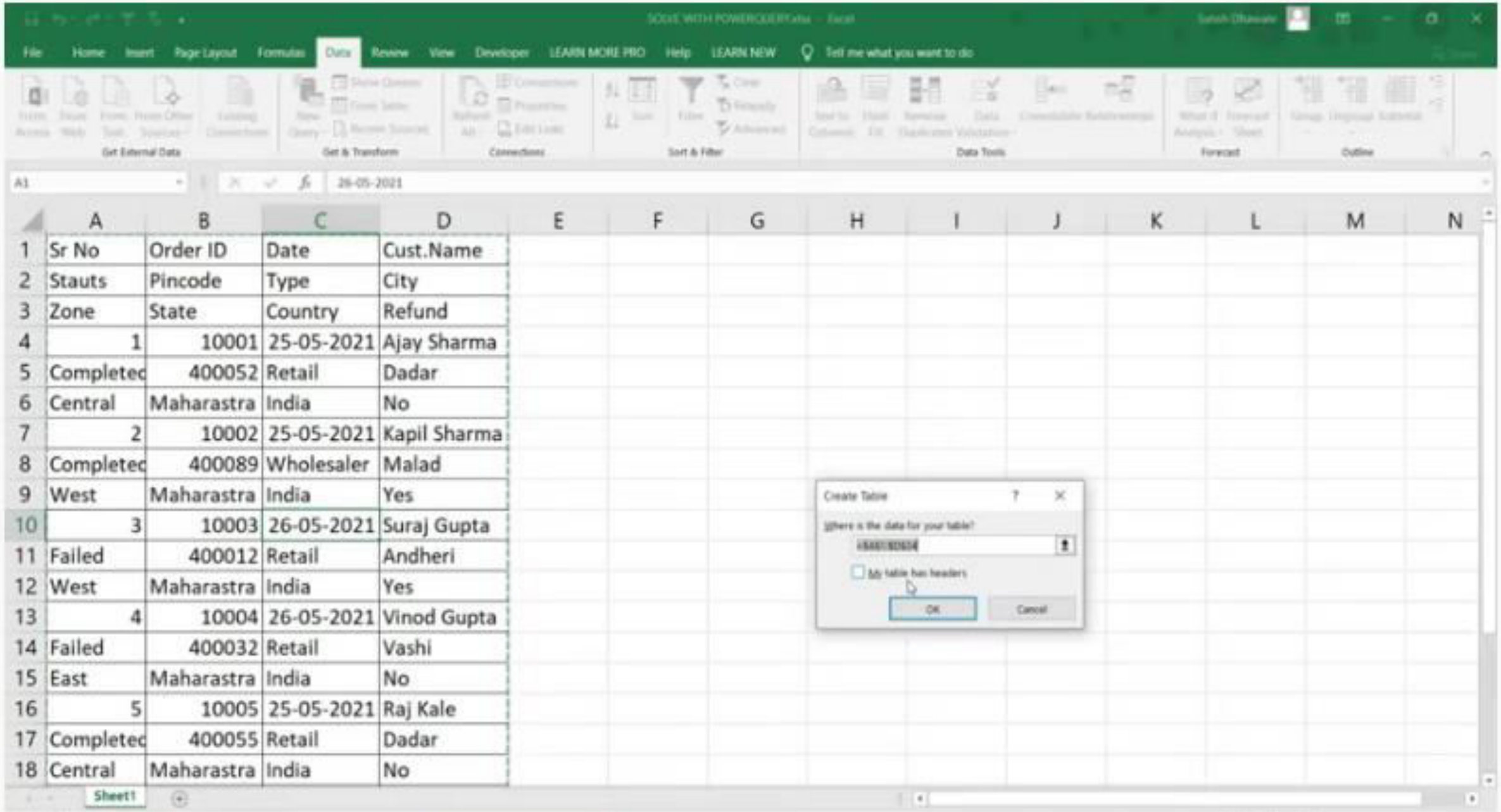
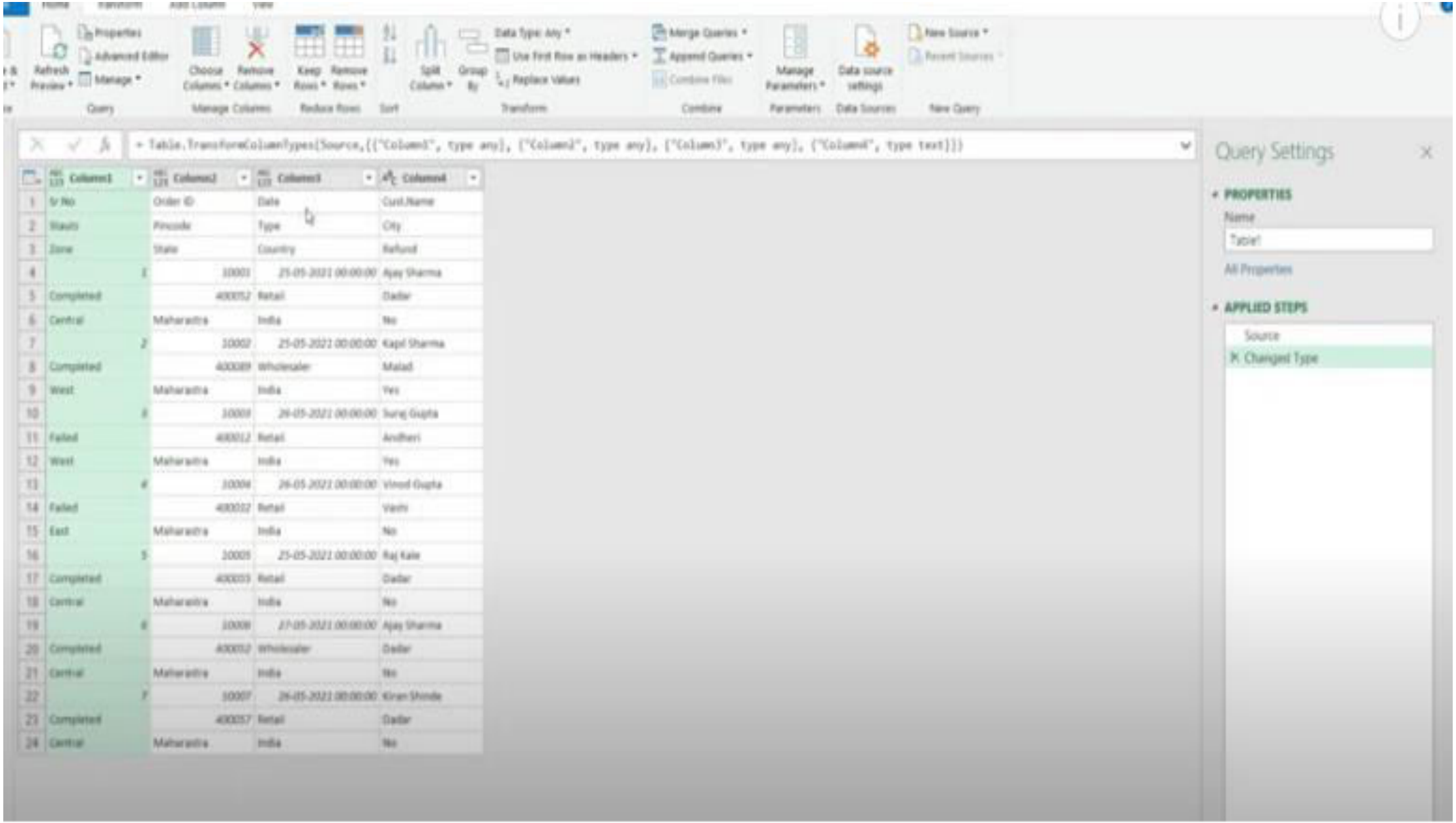
5	Completed	400052	Retail	Dadar
6	Central	Maharastra	India	No
7	2	10002	25-05-2021	Kapil Sharma
8	Completed	400089	Wholesaler	Malad
9	West	Maharastra	India	Yes
10	3	10003	26-05-2021	Suraj Gupta
11	Failed	400012	Retail	Andheri
12	West	Maharastra	India	Yes
13	4	10004	26-05-2021	Vinod Gupta
14	Failed	400032	Retail	Vashi
15	East	Maharastra	India	No
16				
17	Com			
18	Cent			



	A	B	C	D
1	Sr No	Order ID	Date	Cust.Name
2	Stauts	Pincode	Type	City
3	Zone	State	Country	Refund
4	1	10001	25-05-2021	Ajay Sharma
5	Completed	400052	Retail	Dadar
6	Central	Maharastra	India	No
7	2	10002	25-05-2021	Kapil Sharma
8	Completed	400089	Wholesaler	Malad
9	West	Maharastra	India	Yes
10	3	10003	26-05-2021	Suraj Gupta
11	Failed	400012	Retail	Andheri
12	West	Maharastra	India	Yes
13	4	10004	26-05-2021	Vinod Gupta
14	Failed	400032	Retail	Vashi
15	East	Maharastra	India	No
16	5	10005	25-05-2021	Raj Kale
17	Completed	400055	Retail	Dadar
18	Central	Maharastra	India	No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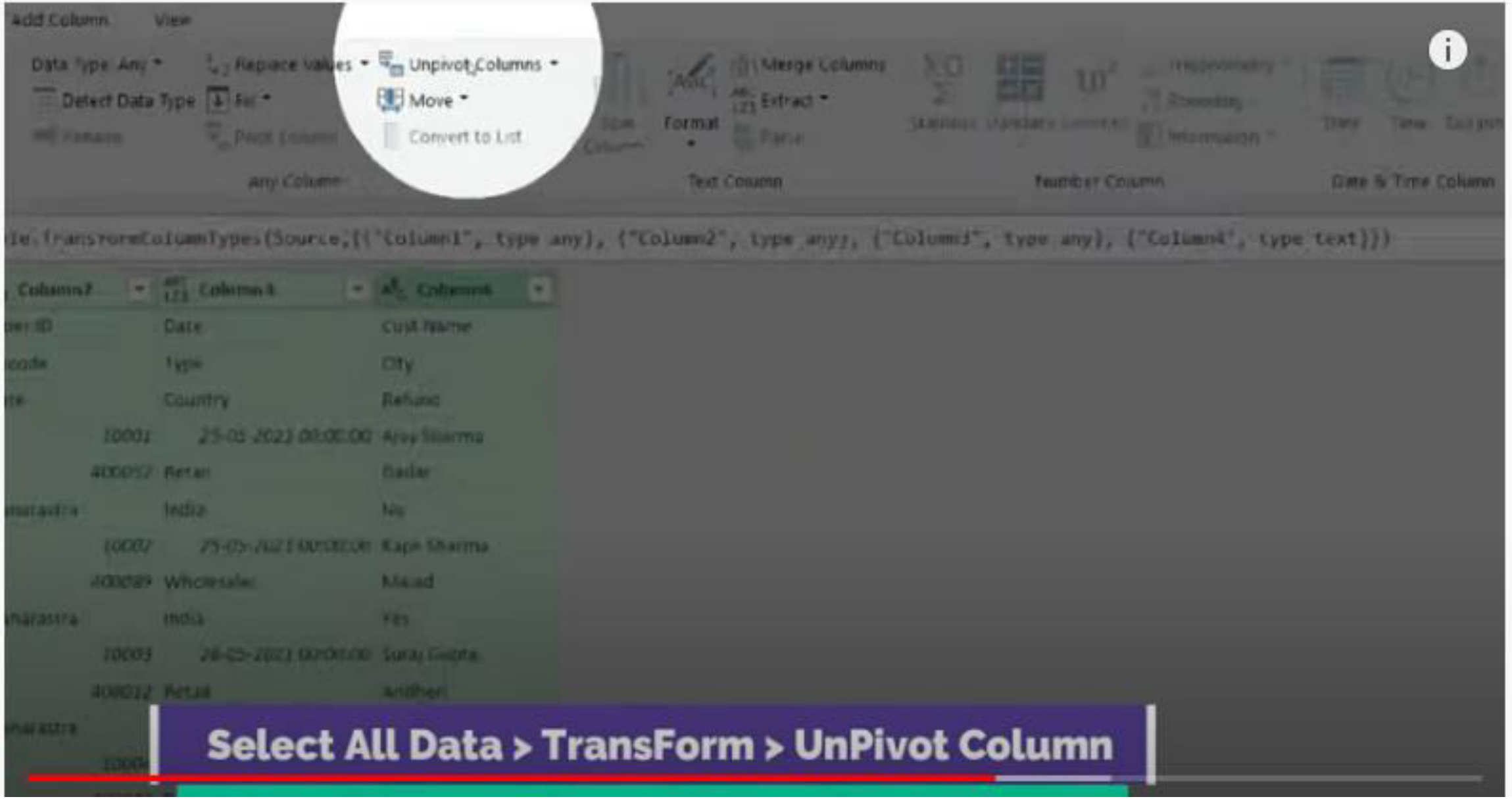
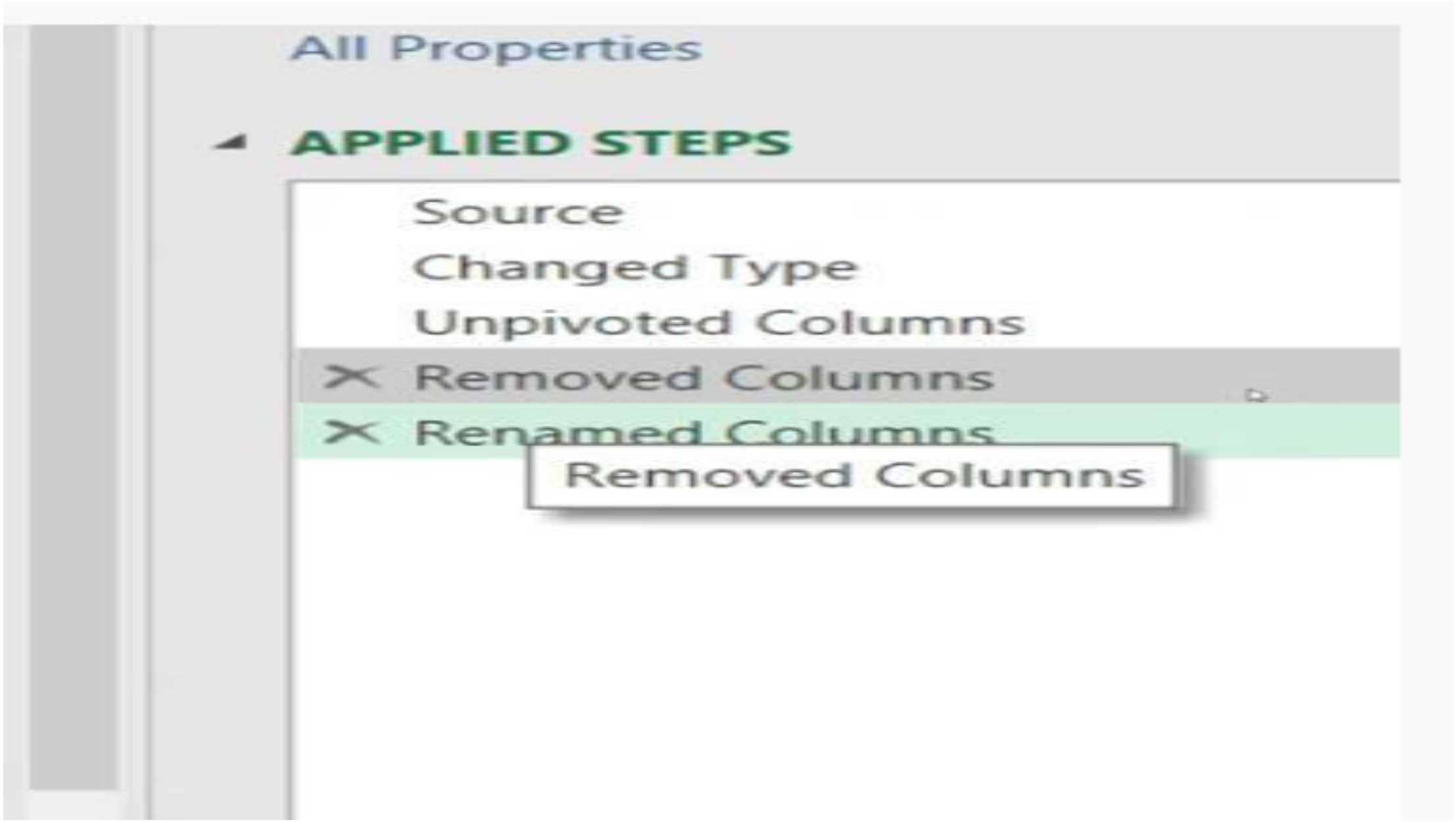
PROPERTIES
Name
APPLIED STEPS
Source
Changed Type


Add Column
View
Data Type: Any
Detect Data Type
Replace Values
Fill
Pivot Column
Unpivot Columns
Move
Convert to List
Any Column
Format
Merge Columns
Extract
Parse
Text Column
Number Column
Date & Time Column
Select All Data > TransForm > UnPivot Column


All Properties
APPLIED STEPS
Source
Changed Type
Unpivoted Columns
Removed Columns
Renamed Columns
Removed Columns

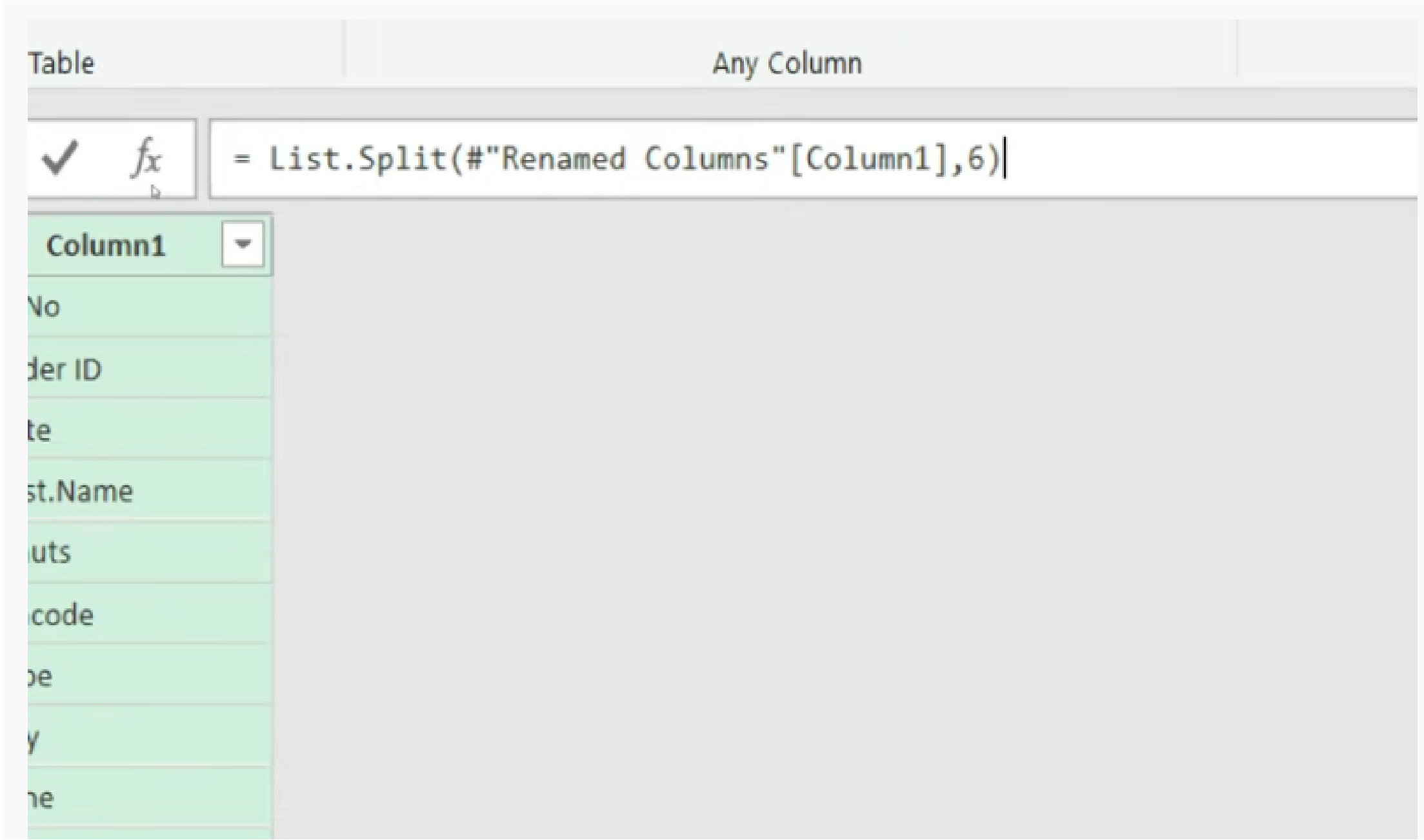


Table
Any Column
= List.Split(#"Renamed Columns"[Column1],6)
Column1
No
der ID
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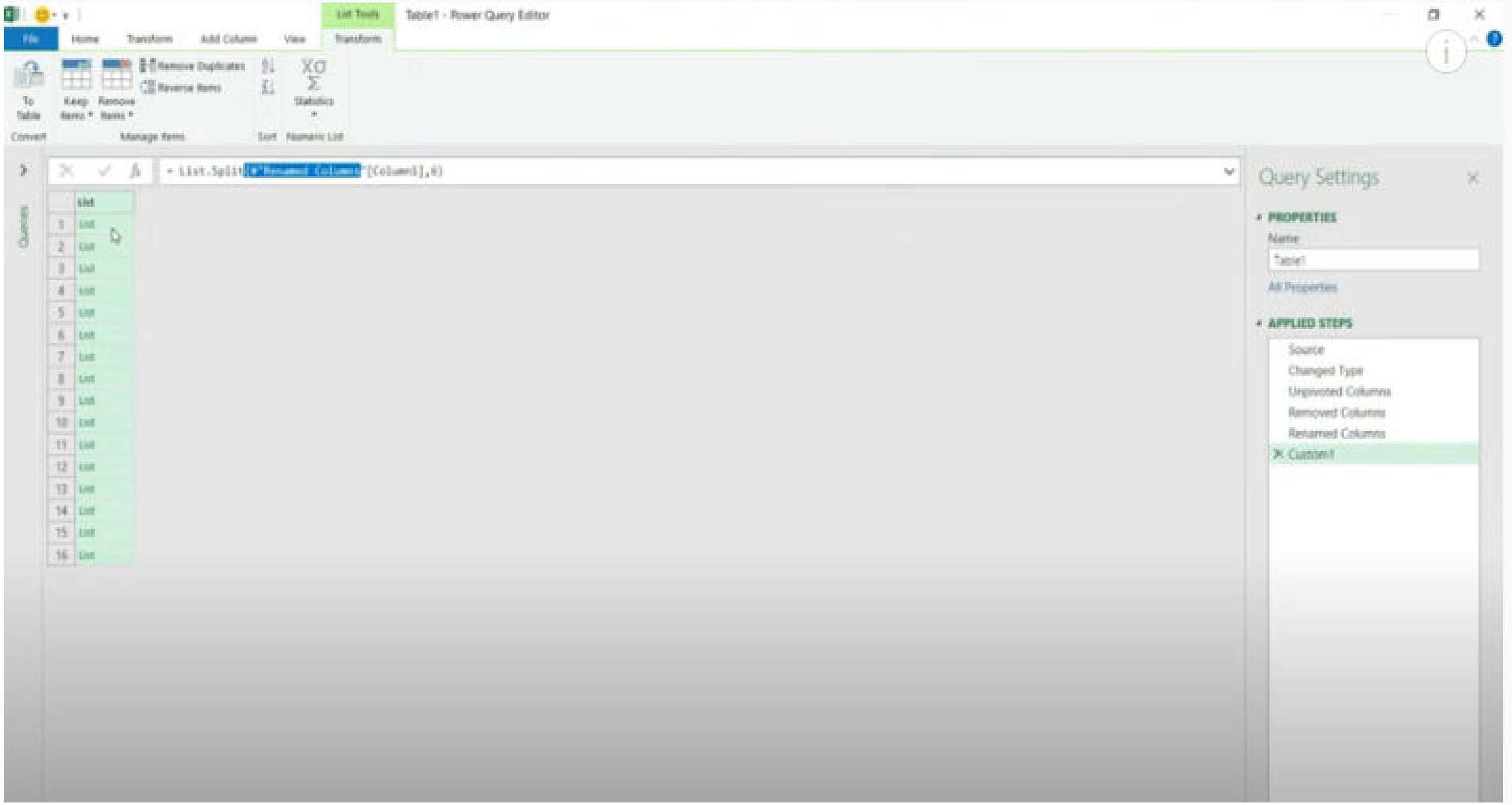
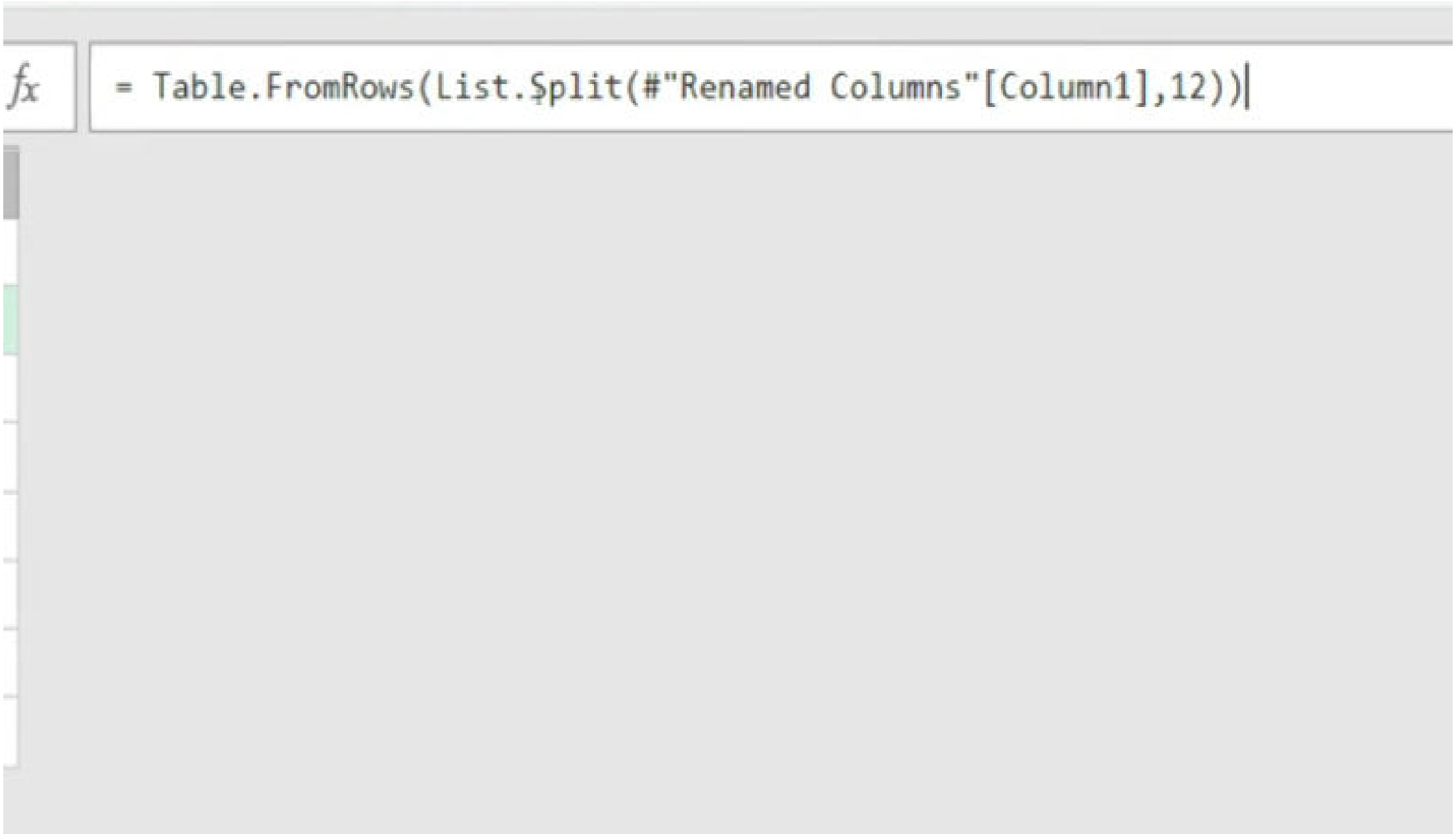

List Tools
Table1 - Power Query Editor
File
Home
Transform
Add Column
View
Transform
To Table
Keep Items
Remove Items
Remove Duplicates
Reverse Items
Statistics
Convert
Manage Items
Sort
Numeric List
= List.Split([Column1],6)
List
Queries
Query Settings
PROPERTIES
Name
Table1
All Properties
APPLIED STEPS
Source
Changed Type
Unpivoted Columns
Removed Columns
Renamed Columns
Custom1

8	List
9	List
10	List
11	List
12	List
13	List
14	List
15	List
16	List

List
Sr No
Order ID
Date
Cust.Name
Stauts
Pincode


fx
= Table.FromRows(List.Split(#"Renamed Columns"[Column1],12))

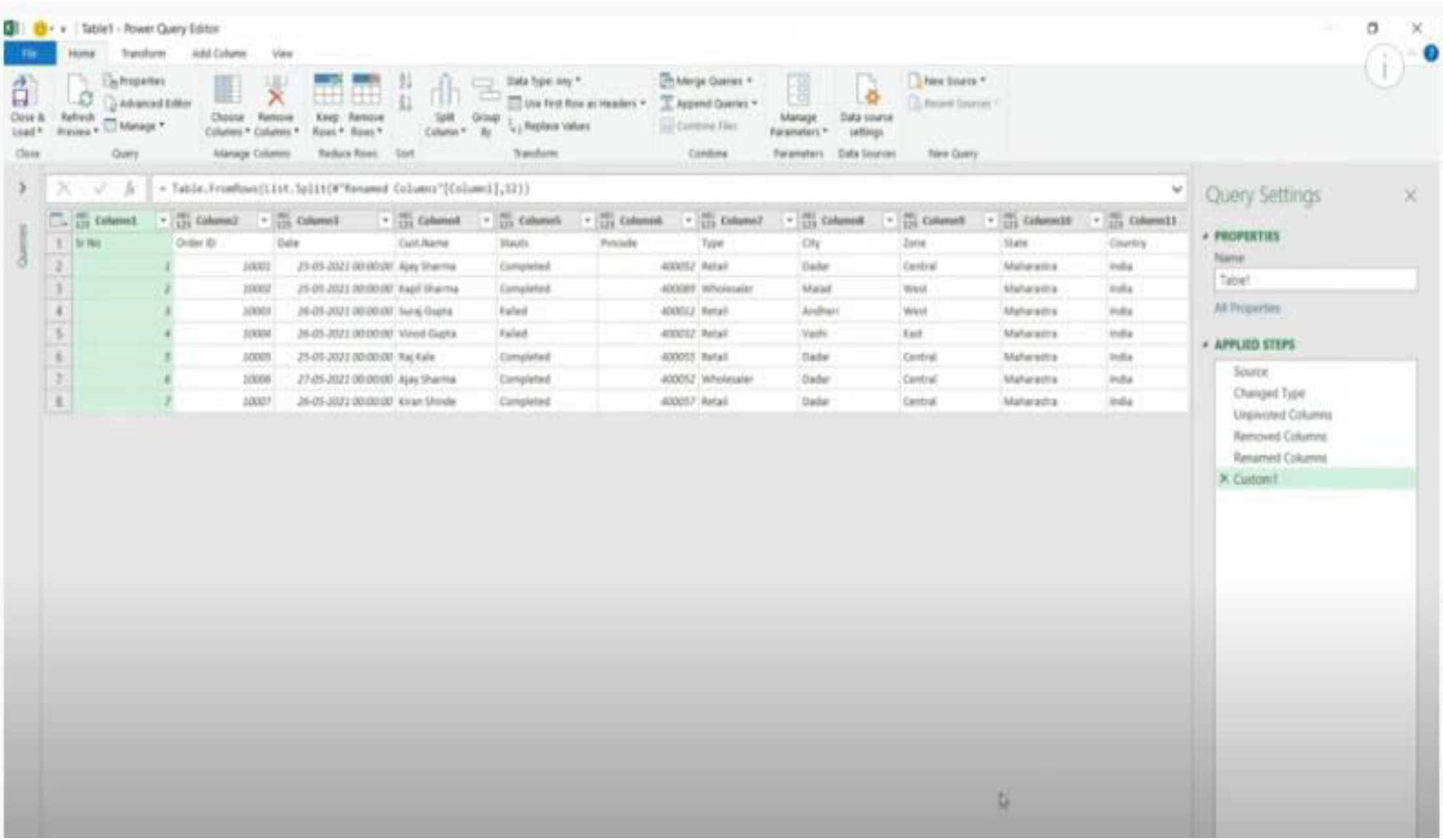
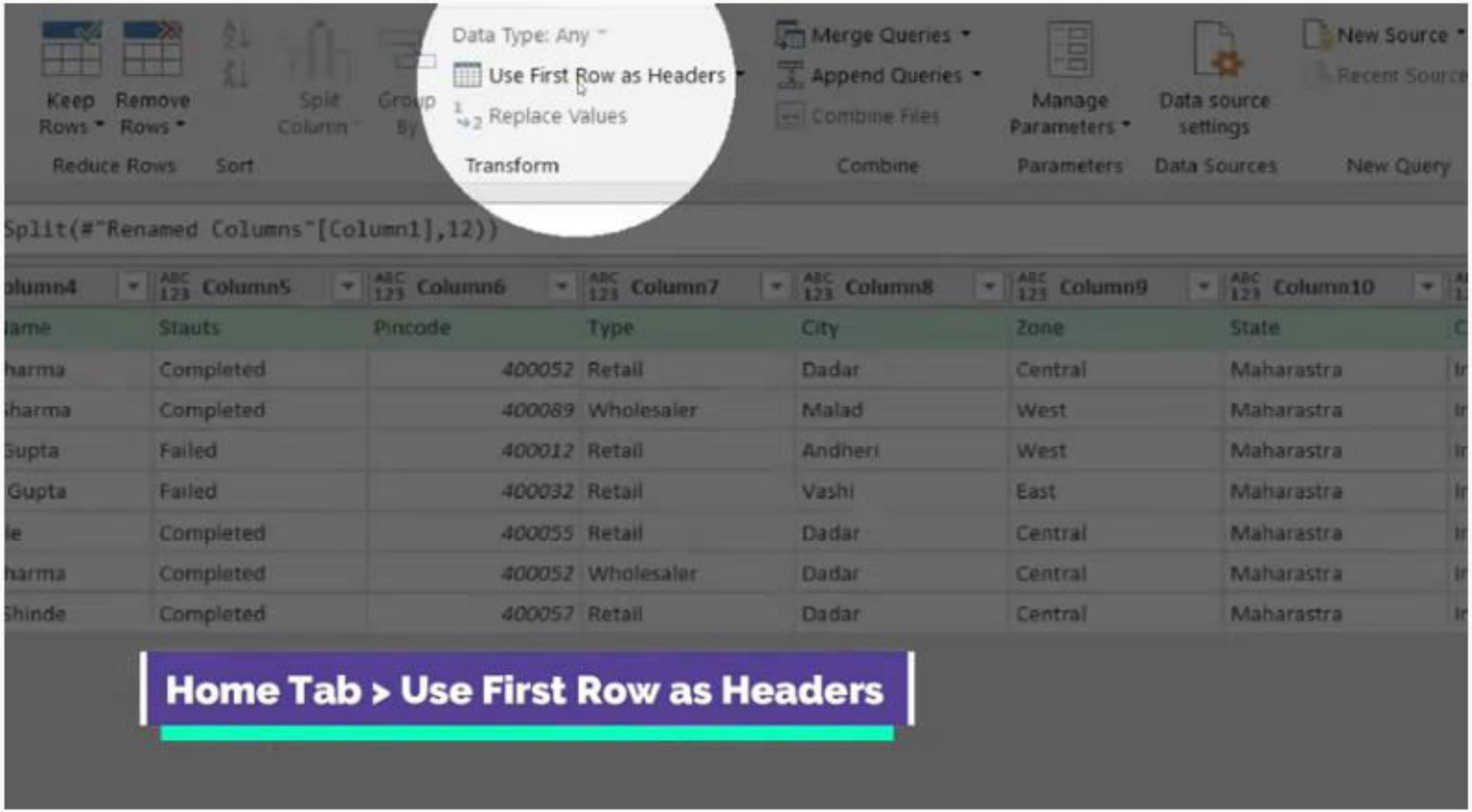
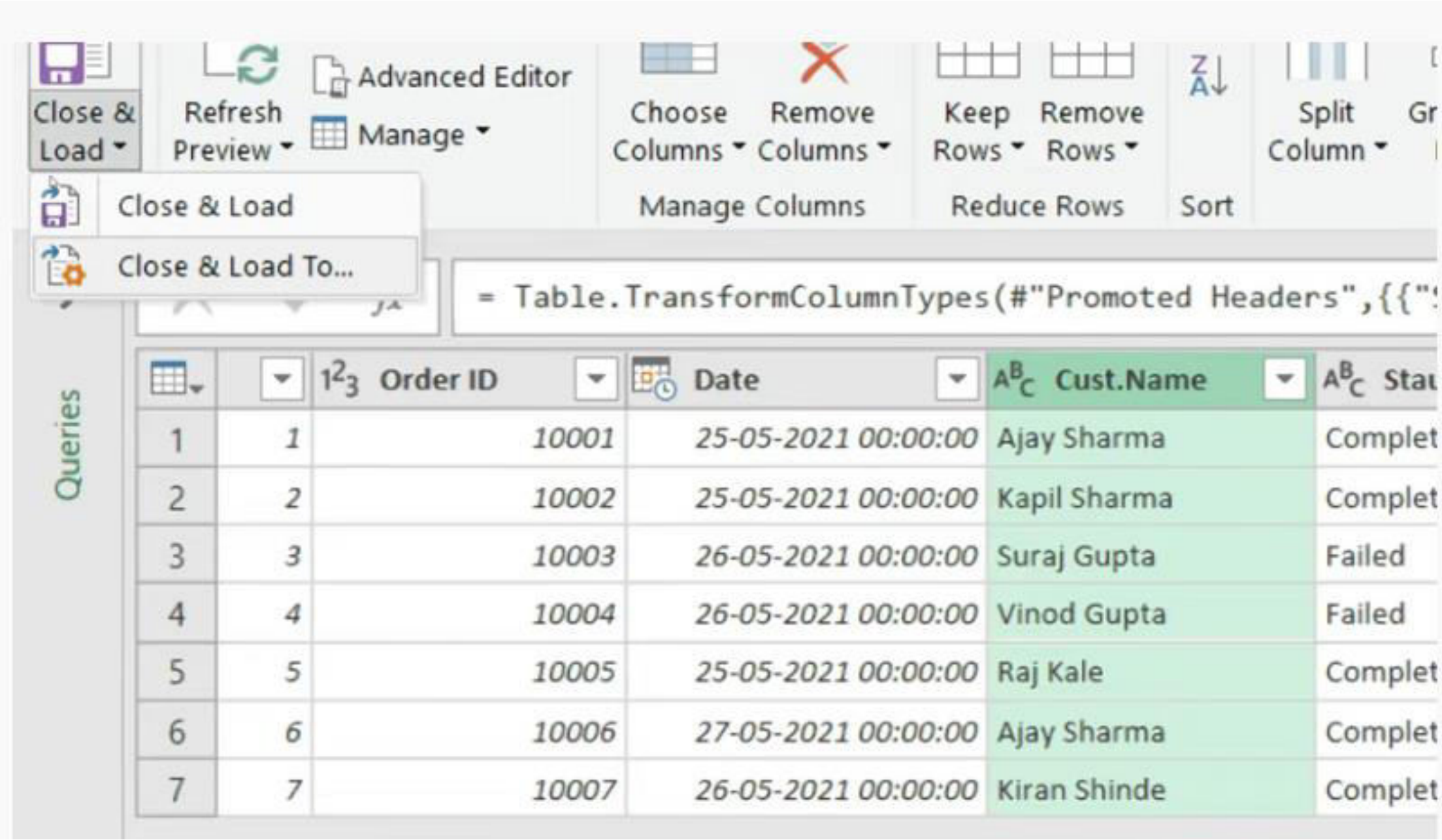
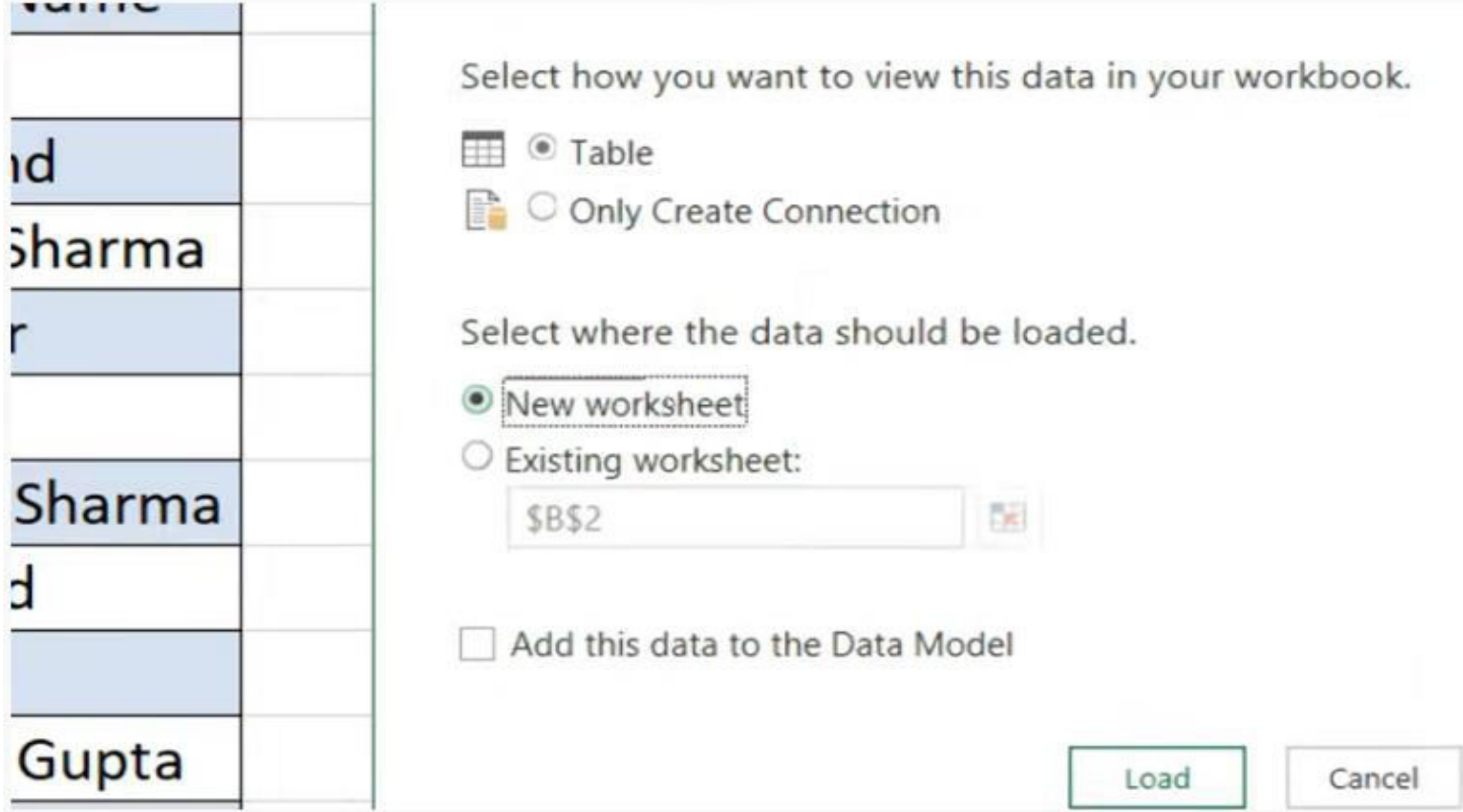
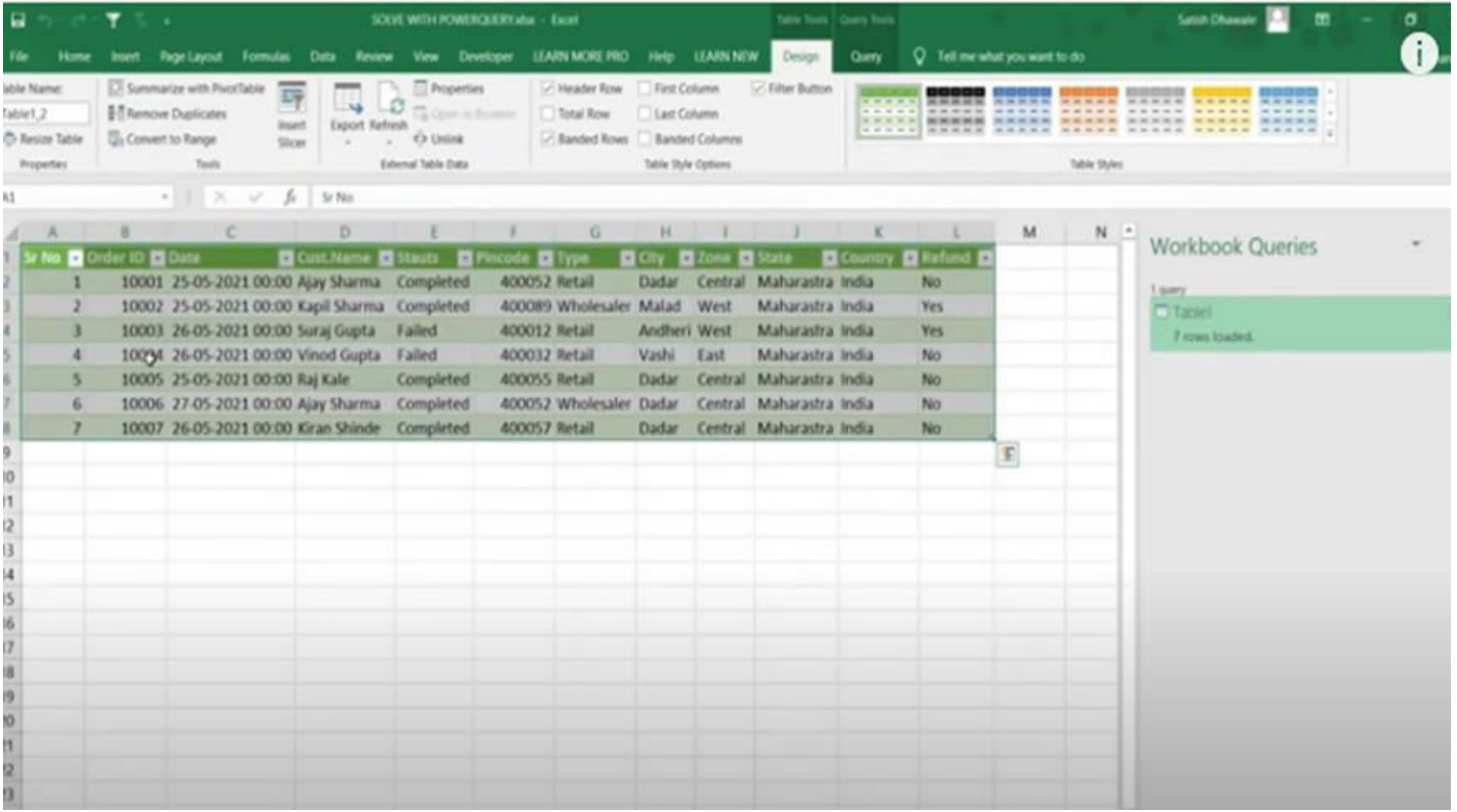


Table1 - Power Query Editor
File
Home
Transform
Add Column
View
Close & Load
Refresh Preview
Properties
Advanced Editor
Manage
Choose Columns
Remove Columns
Keep Rows
Remove Rows
Split Column
Group By
Data Type: any
Use First Row as Headers
Replace Values
Merge Queries
Append Queries
Combine Files
Manage Parameters
Data source settings
New Source
Recent Sources
Close
Query
Manage Columns
Reduce Rows
Sort
Transform
Combine
Parameters
Data Sources
New Query
= Table.FromRows(List.Split(#"Renamed Columns"[Column1],12))
Column1
Column2
Column3
Column4
Column5
Column6
Column7
Column8
Column9
Column10
Column11
Sr No
Order ID
Date
Cust.Name
Staus
Pincode
Type
City
Zone
State
Country
1 10001 25-05-2021 00:00:00 Ajay Sharma Completed 400052 Retail Dadar Central Maharastra India
2 10002 25-05-2021 00:00:00 Kapil Sharma Completed 400089 Wholesaler Malad West Maharastra India
3 10003 26-05-2021 00:00:00 Suraj Gupta Failed 400012 Retail Andheri West Maharastra India
4 10004 26-05-2021 00:00:00 Vinod Gupta Failed 400702 Retail Vashi East Maharastra India
5 10005 25-05-2021 00:00:00 Raj Kale Completed 400055 Retail Dadar Central Maharastra India
6 10006 27-05-2021 00:00:00 Ajay Sharma Completed 400052 Wholesaler Dadar Central Maharastra India
7 10007 26-05-2021 00:00:00 Kiran Shinde Completed 400057 Retail Dadar Central Maharastra India
Queries
Query Settings
PROPERTIES
Name
Table1
All Properties
APPLIED STEPS
Source
Changed Type
Unpivoted Columns
Removed Columns
Renamed Columns
Custom1


Keep Rows
Remove Rows
Reduce Rows
Sort
Split Column
Group By
Data Type: Any
Use First Row as Headers
Replace Values
Transform
Merge Queries
Append Queries
Combine Files
Combine
Manage Parameters
Parameters
Data source settings
Data Sources
New Source
Recent Source
New Query
Split(#"Renamed Columns"[Column1],12))
Column4
Column5
Column6
Column7
Column8
Column9
Column10
Name
Stauts
Pincode
Type
City
Zone
State
harma Completed 400052 Retail Dadar Central Maharastra
Sharma Completed 400089 Wholesaler Malad West Maharastra
Supta Failed 400012 Retail Andheri West Maharastra
Gupta Failed 400032 Retail Vashi East Maharastra
le Completed 400055 Retail Dadar Central Maharastra
harma Completed 400052 Wholesaler Dadar Central Maharastra
Shinde Completed 400057 Retail Dadar Central Maharastra
Home Tab > Use First Row as Headers


Close & Load
Refresh Preview
Advanced Editor
Manage
Choose Columns
Remove Columns
Keep Rows
Remove Rows
Split Column
Manage Columns
Reduce Rows
Sort
Close & Load
Close & Load To...
= Table.TransformColumnTypes(#"Promoted Headers",{{"
Queries
Order ID
Date
Cust.Name
Stat
1 1 10001 25-05-2021 00:00:00 Ajay Sharma Complet
2 2 10002 25-05-2021 00:00:00 Kapil Sharma Complet
3 3 10003 26-05-2021 00:00:00 Suraj Gupta Failed
4 4 10004 26-05-2021 00:00:00 Vinod Gupta Failed
5 5 10005 25-05-2021 00:00:00 Raj Kale Complet
6 6 10006 27-05-2021 00:00:00 Ajay Sharma Complet
7 7 10007 26-05-2021 00:00:00 Kiran Shinde Complet


Sharma
Sharma
Gupta
Select how you want to view this data in your workbook.
Table
Only Create Connection
Select where the data should be loaded.
New worksheet
Existing worksheet:
B2
Add this data to the Data Model
Load
Cancel


SOLVE WITH POWERQUERY.xlsx - Excel
Table Tools
Query Tools
Satish Dhawale
File
Home
Insert
Page Layout
Formulas
Data
Review
View
Developer
LEARN MORE PRO
Help
LEARN NOW
Design
Query
Tell me what you want to do
Table Name:
Table1_2
Resize Table
Properties
Summarize with PivotTable
Remove Duplicates
Convert to Range
Tools
Insert Slicer
Export
Refresh
Properties
Unlink
External Table Data
Header Row
Total Row
Banded Rows
First Column
Last Column
Banded Columns
Filter Button
Table Style Options
Table Styles
A1
Sr No
Sr No | Order ID | Data | Cust.Name | Stauts | Pincode | Type | City | Zone | State | Country | Refund
1 | 10001 | 25-05-2021 00:00 | Ajay Sharma | Completed | 400052 | Retail | Dadar | Central | Maharastra | India | No
2 | 10002 | 25-05-2021 00:00 | Kapil Sharma | Completed | 400089 | Wholesaler | Malad | West | Maharastra | India | Yes
3 | 10003 | 26-05-2021 00:00 | Suraj Gupta | Failed | 400012 | Retail | Andheri | West | Maharastra | India | Yes
4 | 10004 | 26-05-2021 00:00 | Vinod Gupta | Failed | 400032 | Retail | Vashi | East | Maharastra | India | No
5 | 10005 | 25-05-2021 00:00 | Raj Kale | Completed | 400055 | Retail | Dadar | Central | Maharastra | India | No
6 | 10006 | 27-05-2021 00:00 | Ajay Sharma | Completed | 400052 | Wholesaler | Dadar | Central | Maharastra | India | No
7 | 10007 | 26-05-2021 00:00 | Kiran Shinde | Completed | 400057 | Retail | Dadar | Central | Maharastra | India | No
Workbook Queries
1 query
Table1
7 rows loaded.

THANK YOU