



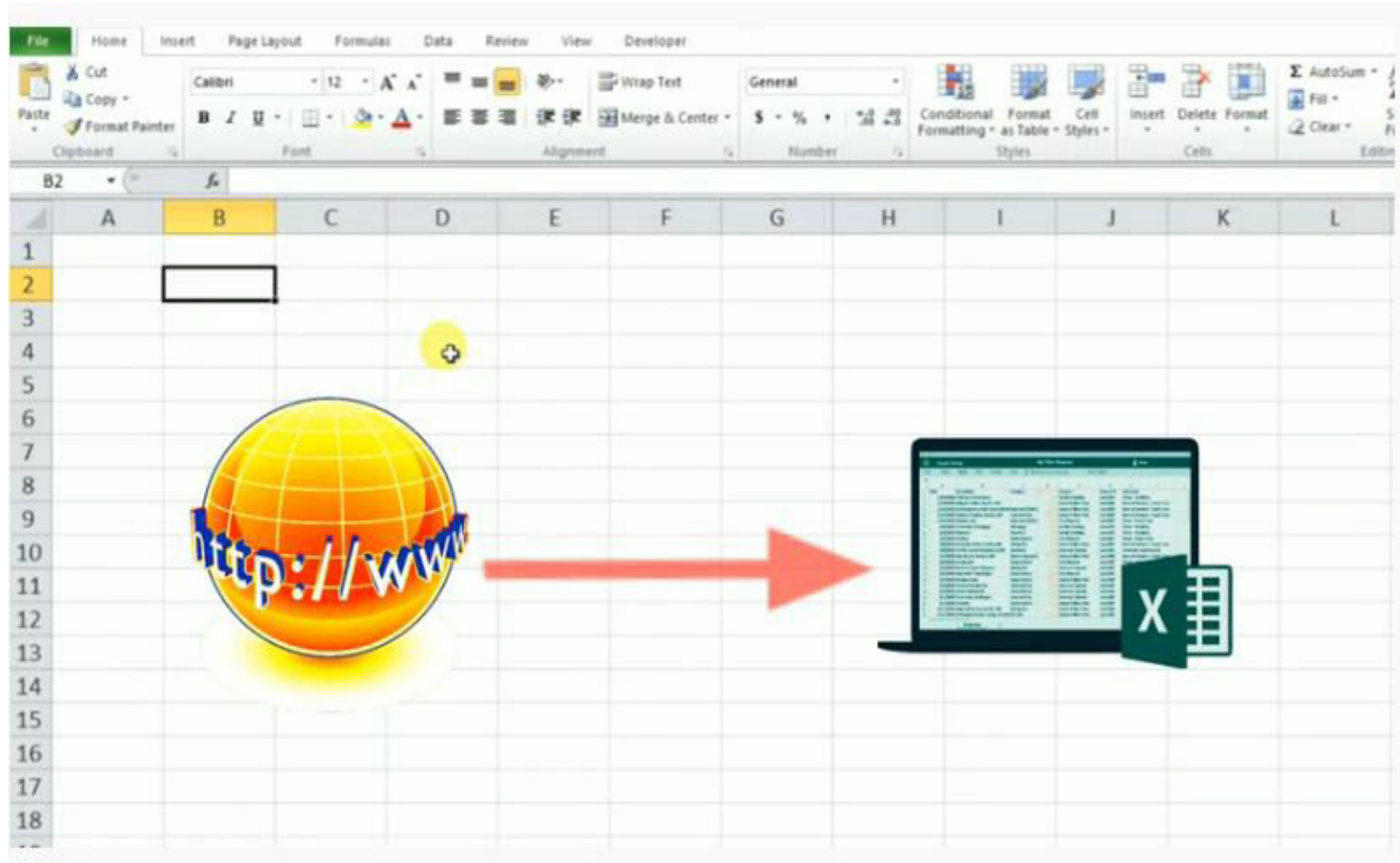
Data Browsing and Data Transformation
Value added Course
Lecture 4 (Practical)

Er. Brijendra Singh

Assistant Professor, Department of Bioinformatics

UIET, CSJMU University, Kanpur

How to browse data in Excel





all currency

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Currencies



Indian rupee



United States Dollar



Euro



Pound sterling



Canadian dollar



Australian dollar



Japanese yen



Swiss franc



Renminbi



Singapore dollar

Currency Exchange Table (Indian Rupee - INR) - X-Rates

<https://www.x-rates.com/table>

This currency rates table lets you compare an amount in Indian Rupee to all other currencies. INR / USD Graphs - British Pound, Indian Rupee - Euro to Indian Rupee Graph ...

List of all currencies in the world - List of countries with their curre...

https://www.sport-histoire.fr/Geography/Currencies_countries_of_the_

List of all countries in the world, with the associated currency and ISO code (all currencies of the world).

List of countries and currencies - Fxtop.com

<https://fxtop.com/countries-currencies>

X-RATES **Mi A3** 48MP AI Smart Triple Camera 32MP AI Selfie Camera From ₹12,999 Buy Now

Home > Indian Rupee Exchange Rates Table

1. Configure Converter

1

INR - Indian Rupee

INDIAN RUPEE EXCHANGE RATES TABLE

Top 10 Indian Rupee Sep 01, 2019 04:55 UTC

	1.00 INR	Inv. 1.00 INR
US Dollar	0.013938	71.746328
Euro	0.012682	78.849572
British Pound	0.011758	87.276550
Australian Dollar	0.020690	48.333300
Canadian Dollar	0.018555	53.894087
Singapore Dollar	0.019340	51.706297
Swiss Franc	0.013796	72.484100
Malaysian Ringgit	0.058615	17.060506
Japanese Yen	1.481177	0.675139
Chinese Yuan Renminbi	0.099731	10.026969

Percent Change in the Last 24 Hours

EUR/USD	-0.16852%	USD/JPY	+0.03383%
GBP/USD	+0.05278%	USD/CHF	-0.02558%
USD/CAD	-0.35082%	EUR/JPY	-0.13475%
AUD/USD	-0.01159%	CNY/USD	+0.01865%

Sep 01, 2019 04:55 UTC





Mi A3 48MP AI Smart Triple Camera 32MP AI Selfie Camera

From ₹12,999

Buy Now

Home > Indian Rupee Exchange Rates Table

1. Configure Converter

1

INR - Indian Rupee

1000 Indian Rupee

INDIAN RUPEE EXCHANGE RATES TABLE

Top 10 Indian Rupee Sep 01, 2019 04:55 UTC Inv. 1.00 INR

US Dollar	0.013938	71.746328
Euro	0.012682	78.849572
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Singapore Dollar	0.019340	51.706297
Swiss Franc	0.013796	72.454100
Malaysian Ringgit	0.058615	17.060596
Japanese Yen	1.481177	0.675139
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USD/CAD	-0.35082%	EUR/JPY	-0.13475%
AUD/USD	-0.01158%	CNY/USD	+0.01865%

Sep 01, 2019 04:55 UTC



File Home Insert Page Layout Formulas Data Review View Developer

From Access From Web From Text From Other Sources Existing Connections Refresh All Connections

Get External Data Properties Edit Links Connections

B3

	A	B	C	D
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

Subtotal Show Detail Hide Detail Outline

New Web Query

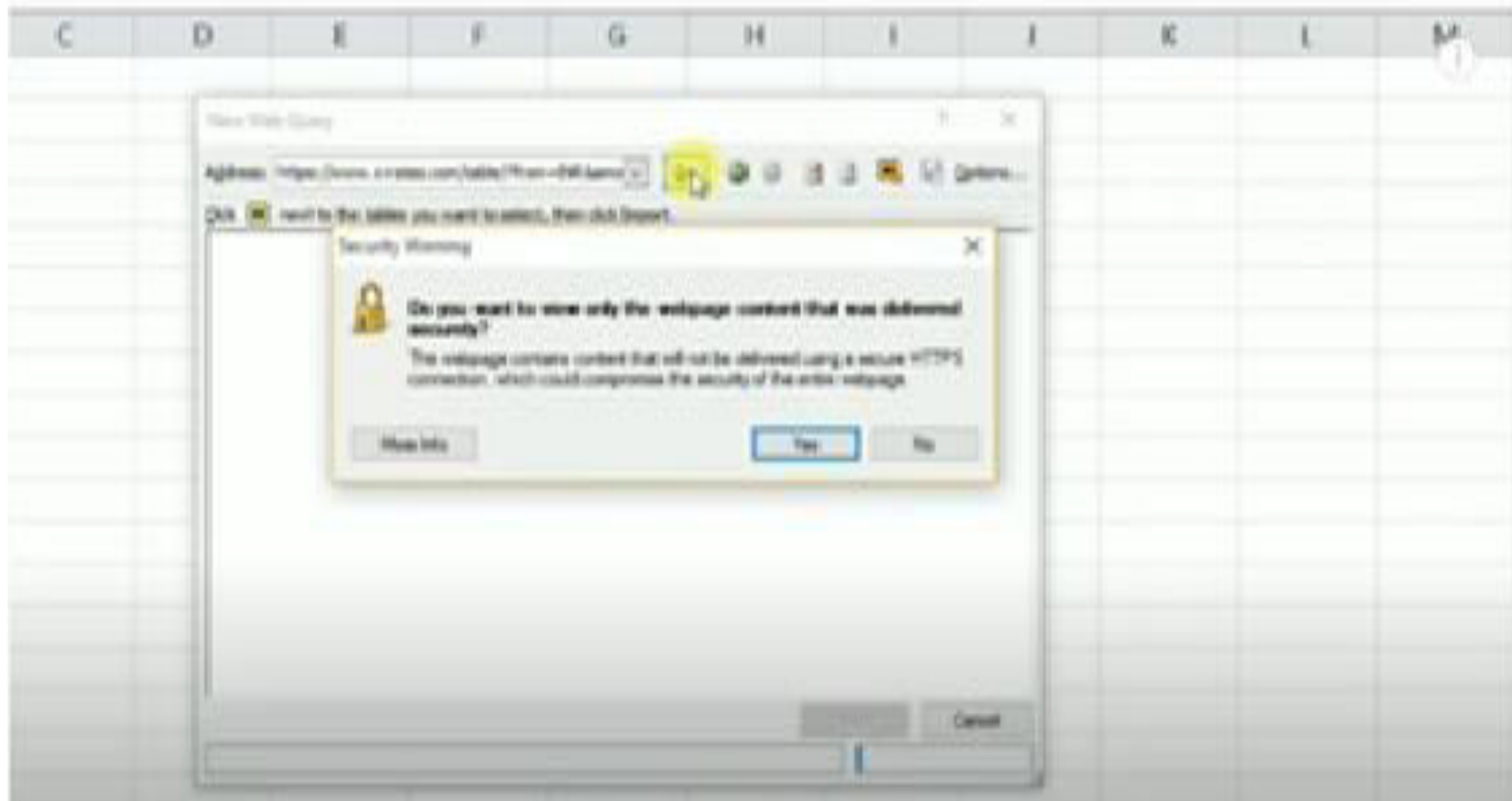
Address:

Click next to the tables you want to select, then click Import.

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Done



Suggested: Excel Sheets Pro Tips and Tricks To Improve Your Excel...



New Web Query

Address: <https://www.x-rates.com/table/?from=INR&amount=1>

Click next to the tables you want to select, then click Import.



Alphabetical order

Sep 01, 2019 05:28 UTC

<input checked="" type="checkbox"/>	Indian Rupee ▲	1.00 INR ▲ ▼	inv. 1.00 INR ▲ ▼
<input type="checkbox"/>	Argentine Peso	0.829252	1.205905
<input type="checkbox"/>	Australian Dollar	0.020690	48.333300
<input type="checkbox"/>	Bahraini Dinar	0.005241	190.814703
<input type="checkbox"/>	Botswana Pula	0.154322	6.479950
<input type="checkbox"/>	Brazilian Real	0.057783	17.306125
<input type="checkbox"/>	British Pound	0.011458	87.276550
<input type="checkbox"/>	Bruneian Dollar	0.019340	51.706297
<input type="checkbox"/>	Bulgarian Lev	0.024805	40.315146
<input type="checkbox"/>	Canadian Dollar	0.018555	53.894087
<input type="checkbox"/>	Chilean Peso	10.052779	0.099475
<input type="checkbox"/>	Chinese Yuan Renminbi	0.099731	10.026969
<input type="checkbox"/>	Colombian Peso	17.024100	0.022960

Import

Cancel

new web Query

Address: <https://www.x-rates.com/table/?from=INR&amount=1>

Click  next to the tables you want to select, then click Import.



Chinese Yuan Renminbi 0.099731 10.026969

Alphabetical order

Sep 01, 2019 05:28 UTC

<input checked="" type="checkbox"/>	Indian Rupee ▲	1.00 INR ▲ ▼	inv. 1.00 INR ▲ ▼
	Argentine Peso	0.829252	1.205905
	Australian Dollar	0.020690	48.333300
	Bahraini Dinar	0.005241	190.814703
	Botswana Pula	0.154322	6.479950
	Brazilian Real	0.057783	17.306125
	British Pound	0.011458	87.276550
	Bruneian Dollar	0.019340	51.706297
	Bulgarian Lev	0.024805	40.315146
	Canadian Dollar	0.018555	53.894087
	Chilean Peso	10.052779	0.099475
	Chinese Yuan Renminbi	0.099731	10.026969
	Colombian Peso	47.934108	0.020882
	Croatian Kuna	0.003745	10.667261

Microsoft Excel ribbon: Home, Insert, Page Layout, Formulas, Data, Review, View, Developer.

Data ribbon sub-tabs: Get External Data, Connections, Sort & Filter, Data Tools, Outline.

Worksheet: Column B is selected. Cell B3 is highlighted with a dashed border and a plus sign.

Import Data dialog box:

Where do you want to put the data?

- Existing worksheet:
B3
- New worksheet

Buttons: Properties..., OK, Cancel.

File Home Insert Page Layout Formulas Data Review View Developer

From Access From Web From Text From Other Sources - Existing Connections Refresh All - We Edit Links Connections

Sort Filter Clear Reapply Advanced Sort & Filter

Text to Columns Remove Duplicates Data Validation - Consolidate What-if Analysis - Data Tools

Group Ungroup Subtotal Outline Show Detail Hide Detail

	A	B	C	D	E	F	G	H	I	J	K
1											
2											
3		Indian Rupee	1.00 INR	inv. 1.00 INR							
4		US Dollar	0.013938	71.746328							
5		Euro	0.012682	78.849572							
6		British Pound	0.011458	87.27655							
7		Australian Dollar	0.02069	48.3333							
8		Canadian Dollar	0.018555	53.894087							
9		Singapore Dollar	0.01934	51.706297							
10		Swiss Franc	0.013796	72.4841							
11		Malaysian Ringgit	0.058615	17.060596							
12		Japanese Yen	1.481177	0.675139							
13		Chinese Yuan Renminbi	0.099731	10.026969							
14											
15		Indian Rupee	1.00 INR	inv. 1.00 INR							
16		Argentine Peso	0.829252	1.205905							
17		Australian Dollar	0.02069	48.3333							
18		Bahraini Dinar	0.005241	190.814703							
19		Botswana Pula	0.154322	6.47995							
20		Brazilian Real	0.057783	17.306125							

INR	inv. 1.00 INR
.013938	71.746328
.012682	78.849572
.011458	87.27655
0.02069	48.3333
.018555	53.894087
0.01934	51.706297
.013796	72.4841
.058615	17.060596
.481177	0.675139
.099731	10.026969
INR	inv. 1.00 INR

External Data Range Properties

Name:

Query definition

- Save query definition
- Save password

Refresh control

- Enable background refresh
- Refresh every minutes
- Refresh data when opening the file
- Remove external data from worksheet before closing

Data formatting and layout

- Include field names
- Preserve column sort/filter/layout
- Include row numbers
- Preserve cell formatting
- Adjust column width

If the number of rows in the data range changes upon refresh:

- Insert cells for new data, delete unused cells
- Insert entire rows for new data, clear unused cells
- Overwrite existing cells with new data, clear unused cells

NR	inv. 1.00 INR
013938	71.746328
012682	78.849572
011458	87.27655
0.02069	48.3333
018555	53.894087
0.01934	51.706297
013796	72.4841
058615	17.060596
481177	0.675139
099731	10.026969

External Data Range Properties

Name: ?from=INR&amount=1

Query definition

- Save query definition
- Save password

Refresh control

- Enable background refresh
- Refresh every 1 minutes
- Refresh data when opening the file
- Remove external data from worksheet before closing

Data formatting and layout

- Include field names
- Preserve column sort/filter/layout
- Include row numbers
- Preserve cell formatting
- Adjust column width

If the number of rows in the data range changes upon refresh:

Insert cells for new data, delete unused cells

DATA TRANSPOSE.xlsx - Excel | Table Tools | Satish Dhawale | Share

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Clipboard: Paste, Cut, Copy, Format Painter

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Alignment: Wrap Text, Merge & Center

Number: General, Percentage, Text, Date, Time, Accounting

Styles: Normal, Red, Good, Neutral

Cells: Insert, Delete, Format

Editing: AutoSum, Fill, Clear, Sort & Filter, Find & Select

USING EXCEL FORMULA												
Sr No	Order ID	Date	Cust.Name	Stauts	Pincode	Type	City	Zone	State	Country		
1	10001	25-05-2021	Ajay Sharma	Completed	400052	Retail	Dadar	Central	Maharastra	India		
2	10002	25-05-2021	Kapil Sharma	Completed	400089	Wholesaler	Malad	West	Maharastra	India		
3	10003	26-05-2021	Suraj Gupta	Failed	400012	Retail	Andheri	West	Maharastra	India		
4	10004	26-05-2021	Vinod Gupta	Failed	400032	Retail	Vashi	East	Maharastra	India		
5	10005	25-05-2021	Raj Kale	Completed	400055	Retail	Dadar	Central	Maharastra	India		
6	10006	27-05-2021	Ajay Sharma	Completed	400052	Wholesaler	Dadar	Central	Maharastra	India		
7	10007	26-05-2021	Kiran Shinde	Completed	400057	Retail	Dadar	Central	Maharastra	India		

USING EXCEL POWER QUERY												
Sr No	Order ID	Date	Cust.Name	Stauts	Pincode	Type	City	Zone	State	Country		
1	10001	25-05-2021	Ajay Sharma	Completed	400052	Retail	Dadar	Central	Maharastra	India		
2	10002	25-05-2021	Kapil Sharma	Completed	400089	Wholesaler	Malad	West	Maharastra	India		
3	10003	26-05-2021	Suraj Gupta	Failed	400012	Retail	Andheri	West	Maharastra	India		
4	10004	26-05-2021	Vinod Gupta	Failed	400032	Retail	Vashi	East	Maharastra	India		
5	10005	25-05-2021	Raj Kale	Completed	400055	Retail	Dadar	Central	Maharastra	India		
6	10006	27-05-2021	Ajay Sharma	Completed	400052	Wholesaler	Dadar	Central	Maharastra	India		
7	10007	26-05-2021	Kiran Shinde	Completed	400057	Retail	Dadar	Central	Maharastra	India		

Order ID	Date	Cust. Name
Pincode	Type	City
State	Country	Refund
10001	25-05-2021	Ajay Sharma
400052	Retail	Dadar
Central	Maharashtra	India
No		
10002	25-05-2021	Kapil Sharma
400089	Wholesaler	Malad
West	Maharashtra	India
Yes		
10003	26-05-2021	Suraj Gupta
400012	Retail	Andheri
West	Maharashtra	India
Yes		
10004	26-05-2021	Vinod Gupta
400012	Retail	Vashi
East	Maharashtra	India
No		
10005	25-05-2021	Raj Kale
400055	Retail	Dadar
Central	Maharashtra	India
No		

 **HEADINGS**

Excel powerquery trick in Hindi | 2 Ways Transform Data in Excel | एक्सेल की है ये मास्टर ट्रिक



SOLVE WITH EXCEL FORMULA.xlsx - Excel

Satish Dhawale

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Cut Copy Format Painter Clipboard

Calibri 11 A A

Font

Wrap Text

Alignment

General

Number

Conditional Formatting

Format as Table

Normal Bad Good Neutral

Styles

Insert Delete Format

Cells

AutoSum Fill Clear

Sort & Filter Find & Select

Editing

A4

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Sr No	Order ID	Date	Cust.Name									
2	Stauts	Pincode	Type	City									
3	Zone	State	Country	Refund									
4	1	10001	25-05-2021	Ajay Sharma									
5	Completed	400052	Retail	Dadar									
6	Central	Maharastra	India	No									
7	2	10002	25-05-2021	Kapil Sharma									
8	Completed	400089	Wholesaler	Malad									
9	West	Maharastra	India	Yes									
10	3	10003	26-05-2021	Suraj Gupta									
11	Failed	400012	Retail	Andheri									
12	West	Maharastra	India	Yes									
13	4	10004	26-05-2021	Vinod Gupta									
14	Failed	400032	Retail	Vashi									
15	East	Maharastra	India	No									
16	5	10005	25-05-2021	Raj Kale									
17	Completed	400055	Retail	Dadar									
18	Central	Maharastra	India	No									

DATA

Sheet1

Ready

Average: 113598.75 Count: 12 Sum: 454395

160%

वीडियो अच्छा लगा तो वीडियो को LIKE | SHARE | COMMENT कीजिये | कंप्यूटर कोर्सेस सीखने के लिए डाउनलोड करे प्लेस्टोर से हमारा MOBILE ऐप - "LEARN MORE "

Pause (k)



3:08 / 25:16



SOLVE WITH EXCEL FORMULA.xlsx - Excel

Satish Dhawale

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Calibri 11 A A

B I U

Wrap Text Merge & Center Alignment

General

Number

Normal Bad Good Neutral Styles

Insert Delete Format Cells

AutoSum Fill Clear Editing

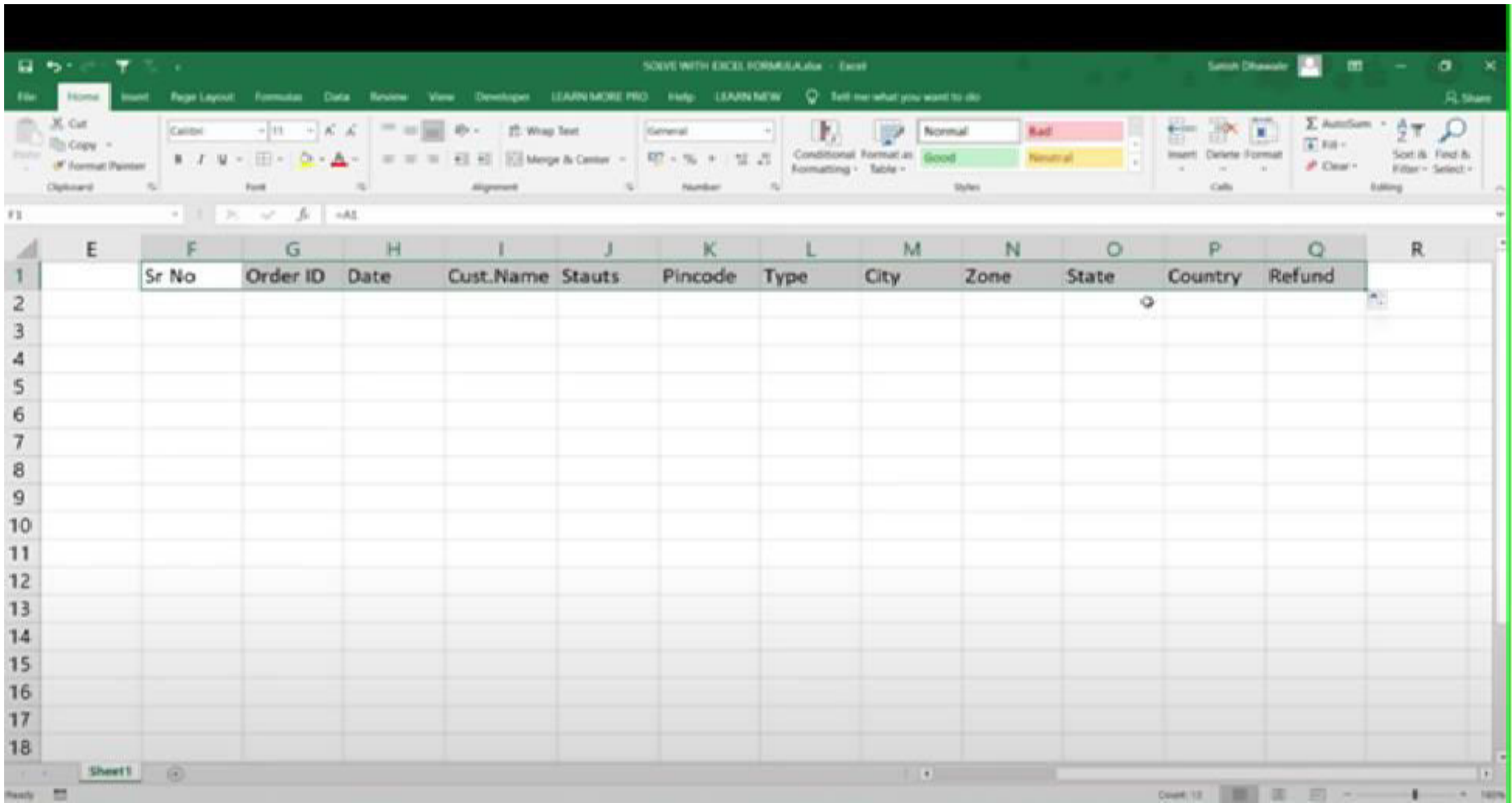
Sort & Filter Find & Select

11 =D1

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Sr No	Order ID	Date	Cust.Name		Sr No	Order ID	Date	Cust.Name				
2	Stauts	Pincode	Type	City									
3	Zone	State	Country	Refund									
4	1	10001	25-05-2021	Ajay Sharma									
5	Completed	400052	Retail	Dadar									
6	Central	Maharastra	India	No									
7	2	10002	25-05-2021	Kapil Sharma									
8	Completed	400089	Wholesaler	Malad									
9	West	Maharastra	India	Yes									
10	3	10003	26-05-2021	Suraj Gupta									
11	Failed	400012	Retail	Andheri									
12	West	Maharastra	India	Yes									
13	4	10004	26-05-2021	Vinod Gupta									
14	Failed	400032	Retail	Vashi									
15	East	Maharastra	India	No									
16	5	10005	25-05-2021	Raj Kale									
17	Completed	400055	Retail	Dadar									
18	Central	Maharastra	India	No									

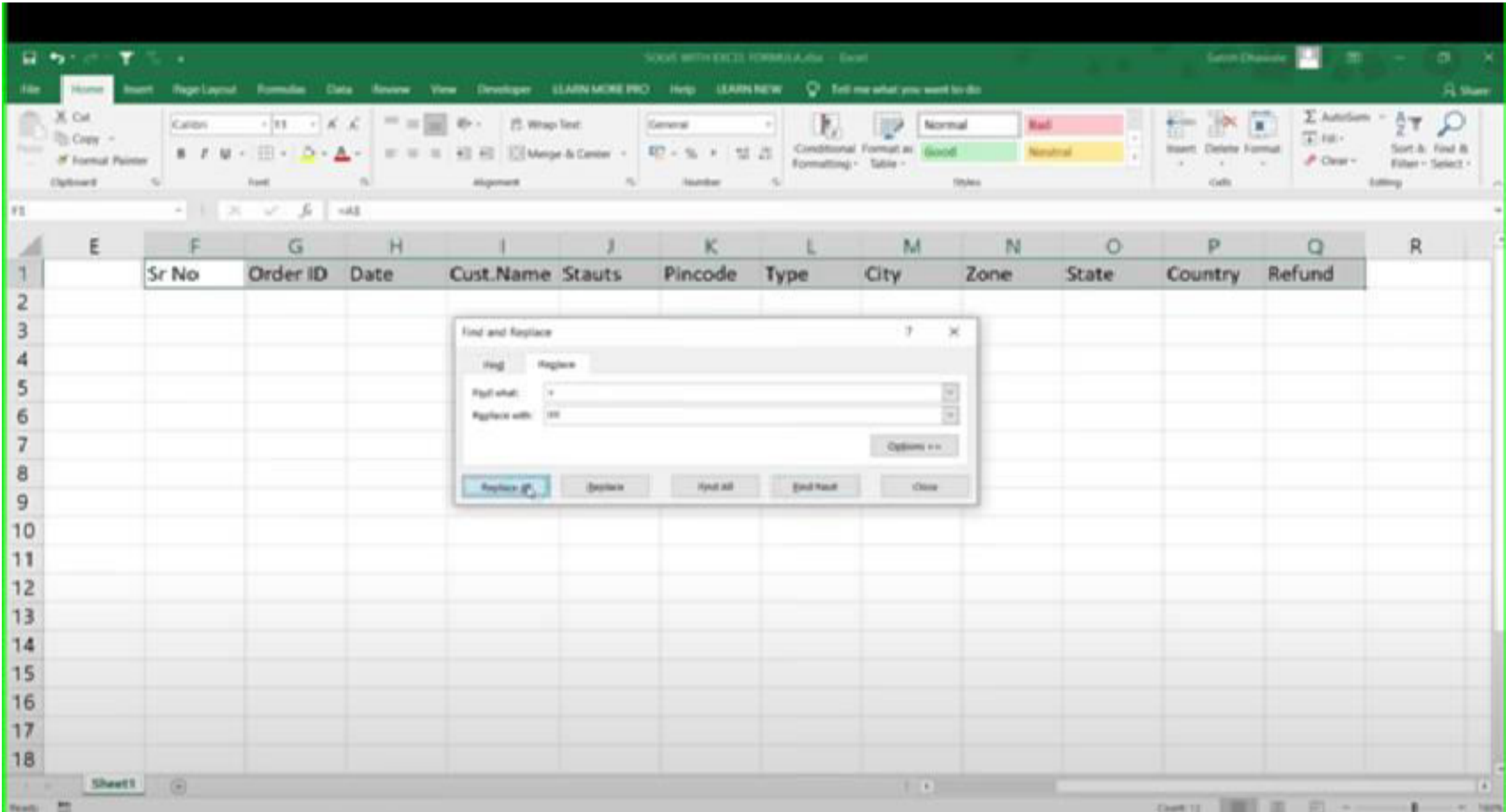
Sheet1

Ready 160%



Clipboard: Cut, Copy, Format Painter
Font: Font Face (Calibri), Size (11), Bold, Italic, Underline, Text Color, Background Color, Paragraph Spacing, Bullets, Numbering, Merge & Center, Wrap Text
Alignment: General, Right, Left, Center, Indent, Decrease Indent, Increase Indent
Number: Percentage, Decimal, Fraction, Date, Time, Text, Special
Styles: Normal, Red, Good, Neutral
Cells: Insert, Delete, Format, AutoSum, Fill, Clear
Editing: Sort & Filter, Find & Select

	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1		Sr No	Order ID	Date	Cust.Name	Stauts	Pincode	Type	City	Zone	State	Country	Refund	
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
16														
17														
18														



Excel interface showing a data table and a Find and Replace dialog box.

The data table contains the following information:

Sr No	Order ID	Date	Cust.Name	XYA1	XYB1	XYC1	XYD1	XYA2	XYB2	XYC2	XYD2	XYA3	XYB3	XYC3	XYD3
1	10001	25-05-2021	Ajay Sharma	XYA4	XYB4	XYC4	XYD4	XYA5	XYB5	XYC5	XYD5	XYA6	XYB6	XYC6	XYD6
2	10002	25-05-2021	Kapil Sharma												
3	10003	26-05-2021	Suraj Gupta												
4	10004	26-05-2021	Vinod Gupta												
5	10005	25-05-2021	Raj Kale												
6	10006	27-05-2021	Ajay Sharma												
7	10007	26-05-2021	Kiran Shinde												

The Find and Replace dialog box is open, showing the following fields:

- Find what: (Empty)
- Replace with: (Empty)
- Options: (Expanded)
- Buttons: Replace All, Cancel, Find All, End Next, Close

XYA7	XYB7	XYC7	XYD7	XYA8	XYB8	XYC8	XYD8	XYA9	XYB9
XYA10	XYB10	XYC10	XYD10	XYA11	XYB11	XYC11	XYD11	XYA12	XYB12
XYA13	XYB13	XYC13	XYD13	XYA14	XYB14	XYC14	XYD14	XYA15	XYB15
XYA16	XYB16	XYC16	XYD16	XYA17	XYB17	XYC17	XYD17	XYA18	XYB18

Find and Replace

Find Replace

Find what: XY

Replace with: [empty]

Options >>

Replace All Replace Find All Find Next Close

XYA46	XYB46	XYC46	XYD46	XYA47	XYB47	XYC47	XYD47	XYA48	XYB48
XYA49	XYB49	XYC49	XYD49	XYA50	XYB50	XYC50	XYD50	XYA51	XYB51
XYA52	XYB52	XYC52	XYD52	XYA53	XYB53	XYC53	XYD53	XYA54	XYB54
XYA55	XYB55	XYC55	XYD55	XYA56	XYB56	XYC56	XYD56	XYA57	XYB57
XYA58	XYB58	XYC58	XYD58	XYA59	XYB59	XYC59	XYD59	XYA60	XYB60
XYA61	XYB61	XYC61	XYD61	XYA62	XYB62	XYC62	XYD62	XYA63	XYB63

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Clipboard Font Alignment Number Styles Cells Editing

Font: Calibri, Size: 11, Bold, Italic, Underline, Text Color, Background Color, Paragraph: Wrap Text, Merge & Center, Conditional Formatting, Format as Table, Styles: Normal, Red, Good, Neutral, Cells: Insert, Delete, Format, AutoSum, Fill, Clear, Sort & Filter, Find & Select

Sr No	Order ID	Date	Cust.Name	Sr No	Order ID	Date	Cust.Name	Status	Pincode	Type	City	Zone	State	Country	Refund
1	10001	25-05-2021	Ajay Sharma	1	10001	25-05-2021	Ajay Sharma	Completed	400052	Retail	Dadar	Central	Maharashtra	India	No
2	10002	25-05-2021	Kapil Sharma	2	10002	25-05-2021	Kapil Sharma	Completed	400089	Wholesale	Malad	West	Maharashtra	India	Yes
3	10003	26-05-2021	Suraj Gupta	3	10003	26-05-2021	Suraj Gupta	Failed	400012	Retail	Andheri	West	Maharashtra	India	Yes
4	10004	26-05-2021	Vinod Gupta	4	10004	26-05-2021	Vinod Gupta	Failed	400032	Retail	Vashi	West	Maharashtra	India	Yes
5	10005	25-05-2021	Raj Kale	5	10005	25-05-2021	Raj Kale	Completed	400055	Retail	Dadar	Central	Maharashtra	India	No
6	10006	27-05-2021	Ajay Sharma	6	10006	27-05-2021	Ajay Sharma	Completed	400052	Wholesale	Dadar	Central	Maharashtra	India	No
7	10007	26-05-2021	Kiran Shinde	7	10007	26-05-2021	Kiran Shinde	Completed	400057	Retail	Dadar	Central	Maharashtra	India	No

Format Cells

Number Alignment Text Border Fill Protection

Category: General, Number, Currency, Accounting, Date, Time, Percentage, Fraction, Scientific, Text, Special, Custom

Sample: Sr No

Date: #,##0;#,##0.00

General: #,##0;#,##0.00;#,##0.00;#,##0.00;#,##0.00;#,##0.00;#,##0.00;#,##0.00;#,##0.00;#,##0.00;#,##0.00

Define

Type the number format code, using one of the existing codes as a starting point.

OK Cancel

Sheet1

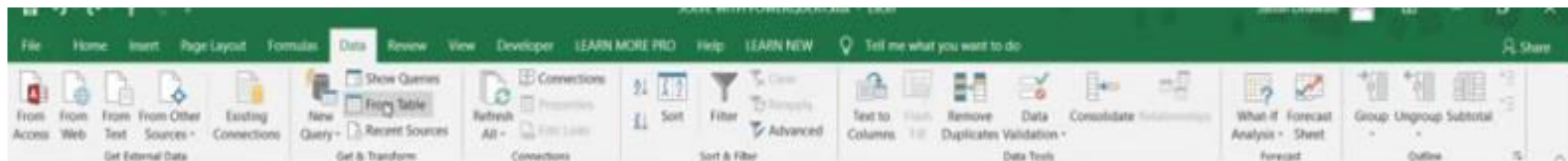
Power Query

- Power Query is a business intelligence tool available in Excel that allows you to import data from many different sources and then clean, transform and reshape your data as needed.
- **Power Query** is available as an add-in to [download and install](#) for Excel 2010 and 2013 and will appear as a new tab in the ribbon labelled **Power Query**. In 2016 it was renamed to **Get & Transform** and appears in the **Data** tab without the need to install any add-in.
-

Power Query

The screenshot displays an Excel spreadsheet with a data table. The table has 12 columns and 18 rows. The columns are: Sr No, Order ID, Date, Cust Name, Status, Pincode, Type, City, Zone, State, Country, and Refund. The data is as follows:

Sr No	Order ID	Date	Cust Name	Status	Pincode	Type	City	Zone	State	Country	Refund
1	10001	25-05-2023	Ajay Sharma	Completed	400052	Retail	Dadar	Central	Maharashtra	India	No
2	10002	25-05-2023	Rajiv Sharma	Completed	400089	Wholesaler	Maldad	West	Maharashtra	India	Yes
3	10003	26-05-2023	Sunil Gupta	Failed	400012	Retail	Andheri	West	Maharashtra	India	Yes
4	10004	26-05-2023	Vinod Gupta	Failed	400032	Retail	Vashi	East	Maharashtra	India	No
5	10005	25-05-2023	Raj Kulkarni	Completed	400055	Retail	Dadar	Central	Maharashtra	India	No



Order ID

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Sr No	Order ID	Date	Cust.Name										
2	Stauts	Pincode	Type	City										
3	Zone	State	Country	Refund										
4	1	10001	25-05-2021	Ajay Sharma										
5	Completed	400052	Retail	Dadar										
6	Central	Maharastra	India	No										
7	2	10002	25-05-2021	Kapil Sharma										
8	Completed	400089	Wholesaler	Malad										
9	West	Maharastra	India	Yes										
10	3	10003	26-05-2021	Suraj Gupta										
11	Failed	400012	Retail	Andheri										
12	West	Maharastra	India	Yes										
13	4	10004	26-05-2021	Vinod Gupta										
14	Failed	400032	Retail	Vashi										
15	East	Maharastra	India	No										
16														
17	Com													
18	Cent													

Select All Data > Data Tab > Form Table

SOXE WITH POWERBI.Pptx - Excel

File Home Insert Page Layout Formulas Data Review View Developer LEARN MORE PRO Help LEARN NEW Tell me what you want to do

Get External Data Get & Transform Connections Sort & Filter Data Tools Forecast Outline

A1 26-05-2021

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Sr No	Order ID	Date	Cust.Name										
2	Stauts	Pincode	Type	City										
3	Zone	State	Country	Refund										
4	1	10001	25-05-2021	Ajay Sharma										
5	Completed	400052	Retail	Dadar										
6	Central	Maharastra	India	No										
7	2	10002	25-05-2021	Kapil Sharma										
8	Completed	400089	Wholesaler	Malad										
9	West	Maharastra	India	Yes										
10	3	10003	26-05-2021	Suraj Gupta										
11	Failed	400012	Retail	Andheri										
12	West	Maharastra	India	Yes										
13	4	10004	26-05-2021	Vinod Gupta										
14	Failed	400032	Retail	Vashi										
15	East	Maharastra	India	No										
16	5	10005	25-05-2021	Raj Kale										
17	Completed	400055	Retail	Dadar										
18	Central	Maharastra	India	No										

Create Table

Where is the data for your table?

=\$A\$1:\$D\$18

My table has headers

OK Cancel

Sheet1

Home | Columns | Add Column | View

Refresh | Properties | Advanced Editor | Choose Columns | Remove Columns | Keep Rows | Remove Rows | Split Column | Group By | Data Type Any | Use First Row as Headers | Replace Values | Merge Queries | Append Queries | Combine Files | Manage Parameters | Data source settings | New Source | Recent Sources

Query | Manage Columns | Remove Rows | Sort | Transform | Combine | Parameters | Data Sources | New Query

Table.TransformColumnTypes(Source,{{"Column1", type any}, {"Column2", type any}, {"Column3", type any}, {"Column4", type text}})

Column1	Column2	Column3	Column4
1	Sr No	Order ID	Date
2	Status	Pincode	Type
3	Zone	State	Country
4	Completed	1	30001 25-05-2021 00:00:00
5	Completed	400052	Retail Dadar
6	Central	Maharashtra	India No
7	Completed	2	30002 25-05-2021 00:00:00
8	Completed	400089	Wholesaler Matad
9	West	Maharashtra	India Yes
10	Failed	3	30003 26-05-2021 00:00:00
11	Failed	400012	Retail Anandhi
12	West	Maharashtra	India Yes
13	Failed	4	30004 26-05-2021 00:00:00
14	Failed	400022	Retail Vashi
15	East	Maharashtra	India No
16	Completed	5	30005 25-05-2021 00:00:00
17	Completed	400003	Retail Dadar
18	Central	Maharashtra	India No
19	Completed	6	30006 27-05-2021 00:00:00
20	Completed	400052	Wholesaler Dadar
21	Central	Maharashtra	India No
22	Completed	7	30007 26-05-2021 00:00:00
23	Completed	400057	Retail Dadar
24	Central	Maharashtra	India No

Query Settings

PROPERTIES

Name
Table1

All Properties

APPLIED STEPS

Source
K. Changed Type

add Column View

Data Type Any ▾

Replace values ▾

Unpivot Columns ▾

Move ▾

Convert to List

Merge Columns

Extract ▾

Format

Parse

Text Column

Number Column

Date & Time Column

```
let transformColumnTypes(Source,({"Column1", type any}, {"Column2", type any}, {"Column3", type any}, {"Column4", type text}))
```

Column2	Column3	Column4
Order ID	Date	Cust Name
code	Type	City
ite	Country	Refund
10001	25-05-2023 00:00:00	Ajay Sharma
400012	Retail	Babar
india	India	No
10007	25-05-2023 00:00:00	Kapil Sharma
400089	Wholesale	Masad
india	India	Yes
10003	26-05-2023 00:00:00	Suraj Gupta
400012	Retail	andheri
10004		

Select All Data > Transform > UnPivot Column

All Properties

APPLIED STEPS

Source

Changed Type

Unpivoted Columns

X Removed Columns

X Renamed Columns

Removed Columns

Table

Any Column



fx

= List.Split("#Renamed Columns"[Column1],6)|

Column1



No

Order ID

Date

Customer Name

Products

Product Code

Product Name

Product Price

Product Quantity

8	List
9	List
10	List
11	List
12	List
13	List
14	List
15	List
16	List

List
Sr No
Order ID
Date
Cust.Name
Stauts
Pincode

*f*_x

```
= Table.FromRows(List.Split("#Renamed Columns"[Column1],12))|
```



Table1.FromRows(List.Split(M"Renamed Columns"[Column1],12))

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11
1	Order ID	Date	Cust.Name	Status	Product	Type	City	Zone	State	Country
2	1	23-05-2021 00:00:00	Ajay Sharma	Completed	400052	Retail	Dadar	Central	Maharashtra	India
3	2	25-05-2021 00:00:00	Kapil Sharma	Completed	400089	Wholesaler	Malad	West	Maharashtra	India
4	3	26-05-2021 00:00:00	Sunil Gupta	Failed	400012	Retail	Andheri	West	Maharashtra	India
5	4	26-05-2021 00:00:00	Vinod Gupta	Failed	400052	Retail	Vashi	East	Maharashtra	India
6	5	25-05-2021 00:00:00	Raj Kale	Completed	400050	Retail	Dadar	Central	Maharashtra	India
7	6	27-05-2021 00:00:00	Ajay Sharma	Completed	400052	Wholesaler	Dadar	Central	Maharashtra	India
8	7	26-05-2021 00:00:00	Kiran Shinde	Completed	400057	Retail	Dadar	Central	Maharashtra	India

Query Settings

PROPERTIES

Name

Table1

All Properties

APPLIED STEPS

Source
 Changed Type
 Unpivoted Columns
 Removed Columns
 Renamed Columns

X Custom1

The image shows the Power Query ribbon with the 'Transform' group selected. A white circle highlights the 'Use First Row as Headers' option. Below the ribbon, a data table is visible with columns for Name, Status, Pincode, Type, City, Zone, and State. The first row of data is highlighted in green.

Home Tab > Use First Row as Headers

Name	Status	Pincode	Type	City	Zone	State
Sharma	Completed	400052	Retail	Dadar	Central	Maharashtra
Sharma	Completed	400089	Wholesaler	Malad	West	Maharashtra
Gupta	Failed	400012	Retail	Andheri	West	Maharashtra
Gupta	Failed	400032	Retail	Vashi	East	Maharashtra
Sharma	Completed	400055	Retail	Dadar	Central	Maharashtra
Sharma	Completed	400052	Wholesaler	Dadar	Central	Maharashtra
Shinde	Completed	400057	Retail	Dadar	Central	Maharashtra

Close & Load ▾ Refresh Preview ▾ Advanced Editor Manage ▾ Choose Columns ▾ Remove Columns ▾ Keep Rows ▾ Remove Rows ▾ Z A ↓ Split Column ▾

Close & Load Close & Load To... Manage Columns Reduce Rows Sort

```
= Table.TransformColumnTypes("#Promoted Headers",{{"!"
```

Queries

		123 Order ID	Date	A ^B C Cust.Name	A ^B C Stat
1	1	10001	25-05-2021 00:00:00	Ajay Sharma	Comple
2	2	10002	25-05-2021 00:00:00	Kapil Sharma	Comple
3	3	10003	26-05-2021 00:00:00	Suraj Gupta	Failed
4	4	10004	26-05-2021 00:00:00	Vinod Gupta	Failed
5	5	10005	25-05-2021 00:00:00	Raj Kale	Comple
6	6	10006	27-05-2021 00:00:00	Ajay Sharma	Comple
7	7	10007	26-05-2021 00:00:00	Kiran Shinde	Comple

NAME	
id	
Sharma	
r	
Sharma	
d	
Gupta	

Select how you want to view this data in your workbook.



Table



Only Create Connection

Select where the data should be loaded.



New worksheet



Existing worksheet:

\$B\$2



Add this data to the Data Model

Load

Cancel

Excel ribbon: **Table Tools** > **Design** > **Query**

Table Name: Table1_2

Properties: Summarize with PivotTable, Remove Duplicates, Convert to Range, Insert Slicer, Export, Refresh, Open as External Table, Unlink

Table Style Options:

- Header Row
- First Column
- Filter Button
- Total Row
- Last Column
- Banded Rows
- Banded Columns

Table Styles: Multiple color-coded table style options.

Formula Bar: Sr No

Sr No	Order ID	Date	Cust.Name	Status	Pincode	Type	City	Zone	State	Country	Refund
1	10001	25-05-2021 00:00	Ajay Sharma	Completed	400052	Retail	Dadar	Central	Maharastra	India	No
2	10002	25-05-2021 00:00	Kapil Sharma	Completed	400089	Wholesaler	Malad	West	Maharastra	India	Yes
3	10003	26-05-2021 00:00	Suraj Gupta	Failed	400012	Retail	Andheri West	West	Maharastra	India	Yes
4	10004	26-05-2021 00:00	Vinod Gupta	Failed	400032	Retail	Vashi	East	Maharastra	India	No
5	10005	25-05-2021 00:00	Raj Kale	Completed	400055	Retail	Dadar	Central	Maharastra	India	No
6	10006	27-05-2021 00:00	Ajay Sharma	Completed	400052	Wholesaler	Dadar	Central	Maharastra	India	No
7	10007	26-05-2021 00:00	Kiran Shinde	Completed	400057	Retail	Dadar	Central	Maharastra	India	No

Workbook Queries

1 query

- Table1
 - 7 rows loaded