

## **Extempore**

An extempore speech is an impromptu speech which the candidate is required to make on a topic given there and then. No prior preparation would be permissible.

The extempore presentation would evaluate the candidate on the following rules:-

- Ability to think off the feet : Since the candidate is required to speak on the spur of the moment, it gauges the candidate's ability to think, organize and speak there and then.
- Analysis of the topic and identification of the issue to be addressed : An extempore has a huge probability of going in a random and directionless manner if proper analysis does not precede the speech. The candidate is advised to understand the key issues which need to be addressed and then logically position them to create a coherent and well knitted presentation.
- Idea generation : The biggest challenge in an extempore speech is to come out with a quick sequence of ideas. This assumes even stronger proportions because of limited time available for the task.
- Prioritization and sequencing to display logical thinking : The challenge is not just to speak under time pressure, but also to make logical sense through systematic and rational listing of ideas. This becomes even more critical if the topic is an abstract one and hence dependent on one's perception.
- Ability to connect with the panel : The time available for the technical extempore presentation is of five minutes. In this limited time span, the candidate is expected to do justice to the topic, which is more likely to happen if he connects well with the panel.
- Language Presentation : The address particularly has to be in professional English language with no mix of any other language including proverb.
- Communication skills : The address particularly has to be in professional English language with no mix of any other language. These are important as the effectiveness of the presentation is critically determined by communication skills – both verbal and non-verbal. While articulation, fluency and modulation are key determinants of verbal effectiveness; energy, eye contact and gestures mark the efficacy of non-verbal connect.
- Overall presentation skills : Like body language, confidence, poise & composure – also have an important role to play in enhancing the quality of the extempore speech.
- Time Boundary : An extempore is usually anywhere between 2 to 5 minutes. This time limit should be respected.
- Preparation Time : Candidates would be given a topic, and he/she would be expected to speak on the topic within two minutes.